Dolores MTSS Leadership Team
Meeting Agenda & Notes
MLT VISION:
Recurring cycles of District-wide and community communication, follow through on initiatives and effective professional development leading to higher levels of student learning outcomes.
Roles:
Facilitator-Tara Olson
*Taskmaster and Fiscal manage*r - Denese Brisbin
Note taker - Helen Reynolds
Administrative support - Jen Hufman/Valiena Rosenkrance
Data analyst - Tom Cochrane

Team Members:

Valenia Rosenkrance	Connie Cophenhaver
Tom Cochrane	Lori Harris
Elaine Medina	Helen Reynolds
Nyibol Bior	Tara Olson

Meeting Objectives: To discuss if we are the DAC, discuss the website and how we move forward on this communication, discuss each schools RTI process and how to make this process seamless and available to the community,

AGENDA

Time	Item (Lead)	Resources	Notes & Next Steps
2;15-2:20	Who is committed?	Member Roles	Tara Identified Vision created last January Current roles listed above. Tom will take taskmaster today Have admin support, need to ensure it is consistent
2:20-2;35	DAC-Who are we?- Board meetings (we need a committed	DAC Policies	Tara introduced 5 "coasters" to represent Layers, lenses through which team members can view the topics of discussion.

	group that will do this once a month)		**District Accountability:** **IS this our Role?** Is their redundancy of committees? If so, how do we resolve the overlap of responsibilities? BLT & MLT integration is a priority at the school levels. We need to take this to the Board for clarity. We as a team do need to preset to the Board regularly. Lennetta Schull recently appointed to Board, oe position still to be filled. Board Needs to Be Addressed: re DAC v MLT Expectation? Tara: Board needs to be informed at the Tier One level as to what is MTSS/MLT. Valena: Buy in from admin Tom suggests we should show up with a recommendation to the Board as to what our role is. What would that be? Subcommittee to Brandi - Venn Diagram Tara suggests we do this at our mtg tomorrow. Team voted & agrees we should do this! Current Members: WHO IS COMMITTED???: Members need to attend at least 75% of the time. Alesa Reed, Allison Taylor, Connie Copenhaver, Denese Brisbin, Elaine Medina, Helen Reynolds, Jen Hufman, Kelly Howerton, Lori Harris, Nyibol Bior, Phil Kasper, Tiffany Nichols, Tom and Michele Cochran, Valiena Rosenkrance, Wendy Moore

2:35-2;45	Website-communication; Don't really know how to approach this.	MTSS May notes	Valena has some ?'s from Mark to address to the team 1. What do we want from our website 2. Are there currently items that we need to add to the site 3. Are we simply desiring a refreshed look (SURVEY) Goals: Communication w community No community page, link, clubs, involvement, who is my BLT…where do parents find this info? How do I access my kids' Powerschool? Archive section Celebration page Website is your advertisement! Tara will email Mark,, develop Survey Monkey?
2:45-3:15	To develop a consistent process for RTI across district- need to present the processes to the MLT group on Tuesday.	What did the different schools figure out for their process? May notes	TABLED for today Teams need to bring process to table We will remind teams tomorrow that this is on the agenda for the next meeting.
3;15-3:25	Alpine training? We need to schedule this and create a running list of individuals that want to participate	Jen Hufman BOCES Mark Baxtor	Conferred w Brandi Durr regarding what might be needed/available Tara suggests talking to Mark about more technical stuff. Jen Hufman has offered to do Data Analysis training TOM: Who needs what level of understanding? Tara suggests Pre-Post assessment for data collecting on Alpine Val wants training on inputting behavior plans School Level All Staff Needs for training FRIDAY PLC (with principal approval) Poster/Sticky note vote system? Want everyone trained by end of May 2020
3:25-3:30	Next steps		Meeting tomorrow Venn Diagram to present to Board Recommendation for what MTSS should be responsible for

			Agenda for tomorrow-change meeting times
			Who is attending board meeting
			Website (mark)