

**Dolores MTSS Leadership Team  
Meeting Agenda & Notes**

**MLT VISION:**

*Recurring cycles of District-wide and community communication, follow through on initiatives and effective professional development leading to higher levels of student learning outcomes.*



**Roles:**

*Facilitator-Tara Olson*

*Taskmaster and Fiscal manager - Denese Brisbin*

*Note taker - Helen Reynolds*

*Administrative support - Jen Huffman/Valiena Rosenkrance*

*Data analyst - Tom Cochrane*

**Team Members:** 

Denese Brisben

Nyibol Bior

Peggy Pine

Alesa Reed

Allison Taylor

Mark Baxter

Tara Olson

Tiffany Nichols

Tom Cochrane

Jen Huffman

Valiena Rosenkrance

Phil Kasper

Helen Reynolds

Elaine Medina

Kelly Howerton

Brandi Durr

Wendy Moore

**Meeting Objectives:** To discuss website with IT. To discuss whether DAC and MLT are one or if they should be separate.

**AGENDA**

<b>Time</b>	<b>Item (Lead)</b>	<b>Resources</b>	<b>Notes &amp; Next Steps</b>
4=4:05	Take Role/Read minutes from last meeting and summit	Meeting notes	Took role but did not read meetings due to time restraints
4:05-4:15	Discuss Website and community communication	Mark Baxter	What is the focus that people want the website to go? Mark has started updating with Google calendar and adding Community

			<p>Resources.</p> <p>If people want things on website they need to refer to Mark.</p> <p>Possible survey for the community/parents on what they want to access on the site</p> <p>Keeping the site simple (redesign as simple)</p> <p>We don't want to overwhelm Mark, so a small Committee will work on pieces with Mark</p> <p>Website committee-Helen, Peggy, Wendy, Allison</p> <p>Alumni Committee button on site to celebrate student achievement</p> <p>History plaques-trophies where are they? (Phil brought this up)</p>
4:15-4:45	Development of Venn Diagram for Board presentation	<p><a href="#">DAC Policies</a></p> <p>MTSS definition and 5 essential components of MTSS</p>	<p>MLT will go to the board meeting on Thursday Tiffany, Wendy, Tara, Helen, Valiena. Need to determine our role DAC or MTSS, are they the same thing or separate? How much do they overlap?</p> <p>Team will create a Venn Diagram to inform Board. And a brief presentation of what MLT and MTSS is.</p>
4:45-4:50	Who will attend board meeting and what part will they take		<p>Phil Kasper indicates that this week's board mtg may go till 9-10 pm. We may have only 10 mins. Tara asked for his recommendation. Brandi feels it is important that we have the full, engaged attention of the board. October mtg will be dominated by Auditors.. Safety Audit w Law Enforcement also in plans.</p> <p>Tara will still attend on Thursday to introduce the MLT, and then request being added to the November agenda. Jen adds that the Safety Audit may result in data for MLT to analyze, as well as Academic data. Jen also recommended that we discuss splitting the MLT and DAC committee because there are so many members and committee's work better with 5-8 members. Members will send Tara an email on what committee they would like to be on. This will be presented to the board as an option.</p> <p>MLT notes will be posted on website along with agenda.</p>
4:50-5:00	Next Steps		<p>Tara will send out an agenda. This is a shared document please feel free to add suggestions or thoughts.</p>

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