DOLORES SCHOOL DISTRICT RE-4A
HOURLY TIME SHEET

ALL TIME SHEETS MUST BE TURNED IN BY THE **10TH** OF THE MONTH TO BE PAID BY THE REGULAR PAYROLL DATE. ALL "COMP TIME" MUST BE APPROVED BY IMMEDIATE SUPERVISOR AND SUPERINTENDENT.

NAME_____ POSITION _____

PAYPERIOD _____ ENDING _____

DATE	HOURS WORKED	REASON FOR WORK

EMPLOYEE SIGNATURE _____

IMMEDIATE SUPERVISOR _____

SUPERINTENDENT _____

PAYROLL INFORMATION _____