

DOLORES SCHOOL DISTRICT RE-4A
BOARD OF EDUCATION
MINUTES FOR APRIL 11th, 2019
REGULAR BOARD MEETING

**Regular Board Meeting
Professional Development Room**

**April 11th, 2019
6:00 p.m.**

- I. CALL TO ORDER - The Dolores School Board meeting was called to order at 6:00 p.m. on April 11, 2019.
- Board Secretary reads statement
- II. ROLL CALL - Members present were: Casey McClellan, Vangi McCoy, Kay Phelps, Lenetta Shull and Deanna Truelsen. Phil Kasper, Interim Superintendent, Gary Livick, Elementary Principal, Jen Huffman, Secondary Principal, Valiena Rosenkrance, Preschool Director, Doreen Jones, Business Manager, staff and community members were also in attendance.
- III. PLEDGE AND MOMENT OF SILENCE
- IV. APPROVAL OF AGENDA
- A motion was made by Lenetta Shull and seconded by Casey McClellan to approve the agenda with the noticed additions and the following deletions: Mr. McClellan would like to table Item 11, Executive Session, to next month to give Mr. Schurr time to meet with CO Christian University to discuss future plans; move Item 10 A 13 for Peggy Pine to next month, give her time to show progress towards licensing.**
- Discussion: Mr. Kasper concurred.
- Votes: McClellan-aye; McCoy-aye; Phelps-aye; Shull-aye; Truelsen-aye**
- A motion was made by Lenetta Shull and seconded by Casey McClellan to move Jennifer Stark out of the consent agenda, Item 10, into Item 11, Executive Session, Personnel.**
- Votes: McClellan-aye; McCoy-aye; Phelps-aye; Shull-aye; Truelsen-aye**
- A motion was made by Deanna Truelsen and seconded by Lenetta Shull to remove publication of Policy JICEA and Policy JICEA-R, tabling both.**
- Votes: McClellan-aye; McCoy-aye; Phelps-aye; Shull-aye; Truelsen-aye**
- V. MINUTES OF PREVIOUS MEETING FOR REVIEW OR CORRECTION
- A motion was made by Vangi McCoy and seconded by Lenetta Shull to approve the March 5, March 13, March 26, 2019, special meeting minutes and the March 14, 2019, regular board meetings.**
- Lenetta Shull - clarification on March 14, 2019, minutes, elementary report, is data report accurate, winter math data above the norm, some 5th and 6th pulling away from the mean? Ms. Shull feels they are below the norm; what is correct? Clarification: Some are pulling away, averages are below, minutes are correct.
- Votes: McClellan-aye; McCoy-aye; Phelps-aye; Shull-aye; Truelsen-aye**
- VI. CELEBRATIONS/PRESENTATIONS
- A. Destination Imagination students reported that they took first place, DaVinci and Renaissance awards at their competition; they are now going to Globals; the price is \$9,000. They are doing fundraising and are asking the board if they would be willing to pay for one-third of their travel, raising the other two-thirds themselves; they have about \$2,500 in account. They received a letter of recognition from Scott Tipton, being the only team representing the southwest region of Colorado. Hopeful for support. They presented their awards and their winning project. Ms. Huffman introduced their coach Michelle Cochrane; thanked Dr. Marchino for his availability and support.
- A motion was made by Casey McClellan and seconded by Vangi McCoy to approve \$3,000 towards travel to Kansas City, MO, for the Destination Imagination Global competition.**
- Discussion: Ms. Shull asked where the funds will come from; Ms. Jones reported they have cocurricular travel money and they can come up with it.

The students reported on a fundraiser: Chili dinner on May 11, Dolores campground, time TBD.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Shull-aye; Truelsen-aye

VII. CITIZENS TO ADDRESS THE BOARD - Kimberly Gunderson - 100 Club of Montezuma County - nonprofit organization that supports first responders killed in the line of duty, they provide resources to families within 72 hours of death. On May 18, they are hosting the 100 Club First Responders Golf Tournament and are asking for support from surrounding areas; she passed information out to the board to include an entry form with sponsorship levels; the board can research and get back to them.

VIII. REPORTS

- A. District Curriculum Team - This will be combined with B.
- B. Curriculum Audit Report/Dr. Lynn Zinn - Dr. Zinn passed copies of the audit out to board members. Reminder: this audit is a trimmed down version, improvements are suggested, taking into consideration the size of the district. The audit is intended to help in the preparation of a new strategic plan, provide the new superintendent with direction regarding goals for curriculum management; the nature is a deficit report. They looked at the written, taught and tested curriculum; five major standards were looked at. Focused on policy and planning, scope of curriculum, quality and how it's used, expectations of classroom instruction, monitoring of instruction, coaching, student assessment/assessment trends, how data is used. Extensive discussion on the PowerPoint occurred and findings discussed. Recommendations: Policies for management and control of a system and district strategic plan to provide clear direction; developing, refining curriculum, address deficiencies, consistency; implement plans for student assessment to support student achievement and develop districtwide formative and summative assessments, analyze data to monitor student progress; professional development, monitoring, mentoring, coaching, formal PD, coordinated, districtwide, focus on a few things at a time and do them well. Final reminder - The district needs to function as a unified school system. The board can contact Dr. Zinn or Susie with questions after their review of the documents. Mr. Kasper reminded everyone this is a five to eight-year implementation for continuous improvement; he's proud to state that the road to excellence starts with an honest look of where you're at right now.
- C. SRO Report - Deputy Green reported she's on the board for The 100 Club, reach out to her with questions. She's issued five traffic summonses, three written warnings, one criminal summons for parent speeding through zone on suspended license; one Safe2Tell report of suicidal threats, not a Dolores student; no threat assessments this month; water runoff produced a river down 14th Street and behind the preschool, the water is being managed; two students reported three Cortez students for drugs, passed it on to the Cortez SRO; attended trainings last week, plan to go over what was learned, re holds, with staff; trespasser on campus, found hole in security camera, jumped fence to gain access, caught, arrested, intoxicated, had small knife, staff has been sent his ID information; harassment issue between two students, won't intervene yet per parent request; Operation Graduation, approved request to buy T-shirts for seniors; 20-page Homeland Security assessment to work through.
- D. School Reports
 1. Elementary - Mr. Livick reported on discipline referrals, best year so far; the concrete is in for the new basketball courts.
 - Shade Structure - concrete piece is in, building before end of school, up for next year and will have solar, BBQ, nice outdoor learning space.
 - Literacy Grants - Alesa Reed is following up to last month's request; grant turned in yesterday, sustainability for literacy grant to help keep leadership team in place, subs for classrooms for PD; a grant, the CO redact money, has become available, which will help with cohesiveness for K-6th, up for board approval under X. 5.
 2. Secondary
 - Relocation of Events - written letter submitted. Graduation update - Ms. Huffman reported the district is borrowing the county's portable stage, thanks to Ms. Schafer; porta potties cost \$500; Four Seasons is donating flowers; with the board's permission she'd like to honor the senior moms by providing corsages for those who have made this happen; golf carts will be available for folks that need transportation, driven by NHS students; ~\$800 in costs for graduation relocation, including the community

center for senior award nights, which was given at ½ off; they need help the night before and the morning of graduation getting things set up.

Ms. Shull asked about the liability insurance; Ms. Jones needs more information, she'll get together with the county. She would like the district to pay for the community center cost; the board is okay with extra expenses for thank yous.

- Presentation of Unified Improvement Plan - (Action Item)

Ms. Huffman reported this is the first year they've had districtwide input into the UIP; they've been a bit rushed, but has received much support and input; executive summary, same information Dr. Zinn addressed, great gains in growth; achievement isn't there yet; focus of plan is on achievement, create an ELA and math curriculum, process for RtI and PBIS that includes communication plan between transitioning teachers; UIP aligns with curriculum audit findings.

Action Plan - need articulated math curriculum, need articulated ELA curriculum, need articulated RtI and PBIS plans, all K-12. Wrote action plan, discussed implementation and action steps and desired outcomes. Two years worth of work is written into this. Specific GT is forthcoming. Being the team didn't see the curriculum audit, and it aligns with Dr. Zinn's report, everything is on track.

3. Preschool

- Written report - Ms. Rosenkrance reported they had to move graduation to the auxiliary gym; they have 35 graduates.

E. School Based Health Clinic – Rebecca passed out numbers to the board; room for improvement; The grant requires 300 unduplicated patients for the first year of operation; at the end of the day today, there were 142 unduplicated reported; they are growing steadily since they've been in the new building; will be offering on-site vaccines for next school year; total number of visits to clinic 481; 180 of those are on the primary care side, 293 on the behavioral health side; they believe the numbers will increase, the need is there.

F. Department Reports

1. Business/Finance – Transportation Building - Ms. Jones reported the expected completion has been moved out to May 30; she provided a list of items to be completed.

Ms. Shull asked about the absent floor sealant in the contract; it needs to be bid on; Mr. McClellan agrees sealant is needed.

Insurance certificate is requested for folks to work on district property; the district used to ask for \$2 million per occurrence; \$5 million in aggregate; when the health clinic was built Mr. Cooper wanted that lowered to \$1 million/\$2 million; Ms. Jones would like it moved back to the recommended levels of \$2 million/\$5 million - it does cost more for the contractors, and that might then be passed on to us, but it's adequate coverage that we need. There is no cost to the district; it will be required of future contractors.

A motion was made by Lenetta Shull and seconded by Deanna Truelsen to increase the district's liability insurance request to \$2 million/\$5 million.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Shull-aye; Truelsen-aye

2. Superintendent

- Master Plan Process - Documents are ready for board signature. Also, on May 8th the administration is hosting a budget meeting for the public, 5:00 - 7:00 p.m., in the board meeting room.
- Request to attend Carnegie Institute - April 15-18th - BOCES sponsored, Mr. Kasper is requesting permission from the board to attend, Dr. Marchino is attending as well. Cost is paid for by BOCES.

IX. DISCUSSION ITEMS

- GDA-E 31 Administrator of Curriculum Job Description - Mr. Kasper is asking for the board to weigh in and take action on this tonight to move forward with filling the position; intention to advertise internally; person hired will receive training from Dr. Townsend.

A motion was made by Lenetta Shull and seconded by Casey McClellan to approve the hiring of an Administrator of Curriculum.

Discussion: Is there room in the budget; Ms. Jones reported Mr. Kasper has worked that out. Ms. Richards is in support of the position.

X.
XI.

ACTION ITEM

A. Consent Agenda

1. Approval of bills and financial statements for period ending March 31st, 2019
2. Approval of minutes for the March 5th, March 13th, and March 26th, 2019, special meetings, and the March 14th, 2019, regular board meetings
3. Personnel:
 - Approval of:**
 - Asst. HS Wrestling Coach:* Brian Ehmke
 - Secondary Music Teacher:* Bentley Monk
 - Resignation of:**
 - Bus Driver:* Patty Tutton
 - Sixth Grade Teacher:* Chris LaRose
4. Approval of Hearing Officer's recommendation for expulsion
5. Approval of K-6 Early Literacy Grant for Professional Development - up to \$15,000
6. Approval of the Unified Improvement Plan
7. Ratification of superintendent contract for Elisabeth Richard
8. Approval of certified staff for Teddy Bear Preschool
9. Approval of certified staff for Dolores Elementary School
10. Approval of certified staff for Dolores Secondary School - Removed Ms. Stark
11. Approval of 180 day transitional contracts without benefits for Amy Bean and Susan Nietfeld
12. Approval of grant funded school social worker contract for 190 days for Leigh Dickinson
13. Approval of grant funded school social worker contract for 190 days for Margaret Pine* pending adequate progress toward licensure - Removed from consent agenda
14. Approval of school counselor contract for 190 days for Elisa Olson
15. Policies

Code	Topic	Reading
GDA-E-6	Professional Preschool Teacher Job Description	2 nd reading
GDA-E-31	Administrator of Curriculum Job Description	2 nd reading
AEE	Waiver of State law & Regulation	1 st reading
BEDA	Notification of School Board Meetings	1 st reading
BEDH	Public Participation at School Board Meetings	1 st reading
DAB	Financial Administration	1 st reading
DAB-E	Financial Administration, exhibit	1 st reading
DEA	Funds from Local Tax Sources	1 st reading
EEAA	Walkers and Riders	1 st reading
EEAE	Bus Safety Program	1 st reading
EEAEAA-R♦	Drug & Alcohol Testing for Bus Drivers, regulation	1 st reading
EEAG	Student Transportation in Private Vehicles	1 st reading
EEAG-E	Student Transportation in Private Vehicles, exhibit	1 st reading
EF-E-2♦	Civil Rights Complaint Procedure..., exhibit	1 st reading
GBGA	Staff Health (& Medical Exam Requirements)	1 st reading
GBGA-R	Staff Health, regulation	1 st reading
GBGB	Staff Personal Security and Safety	1 st reading
GBGE	Staff Maternity/Paternity/Parental Leave	1 st reading
GBK	Staff Concerns/Complaints/Grievances	1 st reading
GCQC/GCQD-R	Resignation of Instructional/Admin. Staff, reg.	1 st reading
GCQEA	Voluntary Early Retirement (Longevity policy)	1 st reading
GCQF-R	Discipline, Suspension & Dismissal of Prof. Staff, reg.	1 st reading
IHBD♦	Equivalence of Services (Title I)	1 st reading
JFABB	Admission of Non-immigrant Foreign Ex. Students	1 st reading
JFABB-R	Admission of Non-immig. Foreign Ex. Students, reg.	1 st reading
JICEA♦	School-Related Student Publications	1 st reading

JICEA-R ♦	School-Related Student Publications, regulation	1 st reading
JICEC	Student Distribution of Noncurricular Materials	1 st reading
JICEC-R	Student Distribution of Noncurricular Materials, reg.	1 st reading
JJA-1	Student Organizations	1 st reading
JJA-2	Student Organizations – Open Forum	1 st reading
JLCB-R	Immunization of Students – regulation	1 st reading
JLCD	Administering Medications to Students	1 st reading
KBA-E	Title I Parent Engagement, exhibit	1 st reading
KDB-R	Public’s Right to Know/Freedom of Info., reg.	1 st reading
KF-E	Facility Use Agreement, exhibit	1 st reading
♦ Required by law		
† New Policy		

16. Acceptance of \$230 donation for two Moab trip scholarship from Jason & Sarah Dunlap

17. Approval of \$115 donation for one Moab trip scholarship from Layne Rigney

A motion was made by Deanna Truelsen and seconded by Vangi McCoy that the Board approve and adopt the recommended actions for the items on the consent agenda, with the above noted changes and additions.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Shull-aye; Truelsen-aye

B. Standing Agenda

1. Approval of non-renewal of Rene Feigenbaum

Mr. Kasper suggested discussing this in executive session for personnel matters.

XII. EXECUTIVE SESSION - Personnel

A. Approval of long-term sub Industrial Arts contract for 180 days for Clint Schurr* pending substitute licensure - Tabled until next month specific to Clint Schurr.

A motion was made by Deanna Truelsen and seconded by Vangi McCoy to break into executive session for the purpose of discussion regarding personnel matters as authorized by C.R.S. 24-6-402(4)(f). Those present at the outset of the executive session shall be members of the Board of Education, Superintendent, Phil Kasper, Elementary Principal Gary Livick, and Secondary Principal Jenifer Huffman.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Shull-aye; Truelsen-aye

The Board broke into Executive Session at 8:53 p.m. and returned at 9:45 p.m. with no votes taken or decisions made.

A motion was made by Lenetta Shull and seconded by Vangi McCoy to approve the renewal of the contracts for Peggy Pine and Jen Stark and nonrenewal of Rene Feigenbaum.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Shull-aye; Truelsen-aye

XIII. BOARD REPORTS

A. BOCES - Ms. McCoy reported they are meeting next Wednesday.

B. Legislative Network Reports - Ms. McCoy reported full day kindergarten is promising; special districts for early childhood have been approved

C. Town Report - Ms. Truelsen reported playground folks will be here by end of April; grant approval has been recommended; economic meeting, ideas proposed to bring people to town, off road vehicles allowed on streets, upset many people; discussions are continuing.

D. Policy Meeting April 18, 2019 - The meeting will continue as planned in Mr. Kasper’s absence.

XIV. Board requested reports

- A. Letter to Town Board stating public position (Action Item) - Mr. Kasper reported that a letter has been formulated in regards to marijuana sales in Dolores. He's drafted a copy, attorney has provided feedback, draft is ready. Does the board approve?

A motion was made by Lenetta Shull and seconded by Casey McClellan to accept the letter as written to the Town Board stating Dolores's position re marijuana in Dolores.

Discussion: Ms. Phelps reported CBD compound is very different from THC; many families have moved here for beneficial treatments of the compound, but CBD shouldn't be confused with THC, and we don't need a dispensary. Mr. Kasper suggested a board member read the board position in its entirety at a board meeting and provide them a copy of their letter; Ms. Truelsen will do this.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Shull-aye; Truelsen-aye

Ms. McCoy reported the Community Health Fair and other health fairs are combined on Saturday the 20th, everyone is invited. Ms. Shull has been visiting with other school boards; Mancos have invited Project Face 101 to come into their school, 32 slots for teacher training, be here in July, is Dolores interested? Mr. Kasper reported they are in the process and have asked for 10 slots.

- XV. **A motion was made by Casey McClellan and seconded by Lenetta Shull to adjourn the meeting.**

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Shull-aye; Truelsen-aye

ADJOURNMENT was at 9:58 p.m. The next board meeting will be held on Thursday, April 11th, 2019, at 6:00 p.m.

Board President _____ Date _____

Board Secretary _____ Date _____