

DOLORES SCHOOL DISTRICT RE-4A
BOARD OF EDUCATION
MINUTES FOR APRIL 18th, 2019
BOARD MEETING

Policy Meeting
Professional Development Room

April 18th, 2019
5:30 p.m.

- I. CALL TO ORDER - The Dolores School Board meeting was called to order at 5:32 p.m. on April 18th, 2019.
- II. ROLL CALL - Members present were: Casey McClellan, Vangi McCoy, Kay Phelps, Lenetta Shull, and Deanna Truelsen. Doreen Jones, Finance Director, Denese Brisbin, School Nurse, and Laurie Arnett, District Secretary were also in attendance.

III. POLICIES –

CODE	TOPIC	READING
EHC♦†	Safeguarding Personal Identifying Information	review
IHBEA	English Language Learners	review
IKA♦	Grading/Assessment Systems	review
JFABE	Students in Foster Care	review
JFABE-R♦	Students in Foster Care, regulation	review
JFABE-E†	MOU–School Stability for Students in Foster Care	review
KE	Public Concerns and Complaints	review
KE-R†	Public Concerns and Complaints, regulation	review
DKC	Expense Authorization/Reimbursement	review
ADD♦	Safe Schools	review
GBEB♦	Staff Conduct (And Responsibilities)	review
GBEB-R-2†	Staff Conduct (And Responsibilities), regulation	review
JICH♦	Drug & Alcohol Involvement by Students	review
JLCD	Administering Medications to Students	review
JLCDB	Administration of Medical Marijuana to Qualified Students	review
KDBA♦†	Parent Notification of Employee Criminal Charges	review
KDBA-E†	Parent Notification Of Employee Criminal Charges, exhibit	review
KFA♦	Public Conduct on District Property	review
GBGG	Annual Leave	review
♦ Required by law		
† New Policy		

Mrs. Arnett explained that Mr. Kasper felt that GBGG - Annual Leave, on the agenda tonight, was not ready for the Board to review. He would like to have it removed from this policy meeting and bring it before the Board after some additional editing.

A motion was made by Deanna Truelsen and seconded by Casey McClellan to remove policy GBGG – Annual Leave from the policy discussion tonight.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Shull-aye; Truelsen-aye.

The following policies were discussed in detail:

Mrs. Arnett explained that she invited Mrs. Brisbin to the policy meeting to discuss the policies pertaining to administering medications and medical marijuana. She asked the Board to address those policies first, so Mrs. Brisbin wouldn't have to stay for the entire meeting.

JLCDB – Administration of Medical Marijuana to Qualified Students – While state law permits school personnel to administer medical marijuana to qualified students, CASB has created this policy to clarify the parameters on administering medical marijuana. CASB has added language that prohibits school personnel from administering marijuana (unless the employee is the student's parent or guardian), because it is still illegal according to federal law. Mrs. Brisbin stated that at this time, there are no students that qualify for medical marijuana, but it would be good for the district to have a policy in place in the event that a qualifying student does come to the district. The Board and Mrs. Brisbin discussed various forms of marijuana that are used to treat different medical conditions, THC levels, etc. The Board will adopt the CASB sample policy.

JLCD – Administering Medications to Students – CASB made two updates to this policy. The first change was to align it with recent state law regarding nurses and the distribution of over-the-counter medication. The most recent change was to refer the reader to the new policy discussed above regarding administering marijuana to qualified students. The Board will adopt all CASB changes to this policy.

JICH – Drug & Alcohol Involvement by Students – This policy is one of several revised by CASB to include the same sentence referencing the policy on the administration of medical marijuana to qualified students. CASB changes were accepted by the Board.

ADD – Safe Schools - With recent legislation requiring parental notification in the event of criminal charges against an employee, CASB has revised several policies referring the reader to the new policy. The Board will adopt the revised CASB sample.

GBEB – Staff Conduct (and Responsibilities); GBEB-R-2 – Staff Conduct (and Responsibilities), regulation – GBEB is another policy aligned to new legislation requiring parental notification of employee criminal charges. The revisions also require district employees to notify the district when they are arrested for specific offenses. CASB also created a new sample regulation to this policy (GBEB-R-2), to list the criminal offenses that require notification, either by the employee to the district, or by the district to parents. All revisions will be accepted by the Board.

KDBA – Parent Notification of Employee Criminal Charges; KDBA-E – Parent Notification of Employee Criminal Charges, exhibit – Due to the passage of HB 18-1269, school districts are required to notify parents whenever a former or current employee that has contact with students has been charged with certain criminal offenses. This policy defines the requirements of the law and how notification must be done. The exhibit is a sample notification form. The Board will adopt the new policy and exhibit.

KFA – Public Conduct on District Property – This policy has had the same CASB revisions as policies JHIC and JLCD – a reference to the medical marijuana policy. The Board will accept all changes.

EHC – Safeguarding Personal Identifying Information – With the passage of HB 18-1128, CASB has created this policy to address “strengthening protections for consumer data privacy.” The district has current privacy policies in place for staff (GBJ), student (JRA/JRC, JRCB, JRCB-R), electronic communication (EGAEA) and record retention (EHB). However, HB 18-1128 has additional requirements that CASB has addressed in this policy. The Board will adopt the new CASB sample policy.

IHBEA – English Language Learners – A minor revision was made to this policy due to a change made by the school finance bill. The Board will accept the change.

IKA – Grading / Assessment Systems – CASB has revised this policy to reflect the requirements of SB 18011, which states that students who opt-out of state assessments must be allowed to participate in any activity or reward the district provides for students that do take the assessments. The Board will accept the changes to this policy.

JFABE – Students in Foster Care; JFABE-R - Students in Foster Care, regulation; JFABE-E – MOU- School Stability for Students in Foster Care – This policy and regulation were just adopted in February of this year. CASB has amended both the policy and regulation in response to the passage of HB18-1306. The policy has only minor changes, while there were several changes to the regulation, including removal of the child welfare liaison duties, timing of the transfer of educational records, and transportation requirements. The Board will accept all CASB revisions. Exhibit JFABE-E has been created by CASB to provide a memorandum of understanding with the county health department for students in foster care. Although the exhibit does not need to be filed in the policy manual, the Board would like to adopt it and keep it with the policy and regulation.

KE – Public Concerns and Complaints; KE-R – Public Concerns and Complaints, regulation – CASB has made significant revisions on this policy and created a new regulation also. The policy was revised to clarify the type of complaints covered in this policy, and states that complaints about student concerns, instructional resources and unlawful discrimination are not covered under this policy, as they are addressed under other policies. The policy and regulation clarify the chain of command to be used to resolve complaints. CASB’s new sample regulation streamlines the process in which the district responds to the complaint, and also creates a timeline for filing complaints. The Board will accept the changes to the policy and adopt the new regulation.

DKC – Expense Authorization / Reimbursement – This policy has been on hold since the last policy meeting so the district could seek legal counsel and input from the Finance Director. CASB changes to the policy include defining travel costs, and which costs are covered by the district. Other changes explain how fuel expenses that are incurred while on district business will be reimbursed to a district employee. The Board will accept all changes.

IV. ADJOURNMENT was at 6:25 p.m.

Ray Phelps 5/9/19
Board President Date

Deanna E. Mulvan 5-9-19
Board Secretary Date