

DOLORES SCHOOL DISTRICT RE-4A  
BOARD OF EDUCATION  
MINUTES FOR AUGUST 10th, 2017  
BOARD MEETING

Regular Board Meeting  
Professional Development Room

August 10th, 2017  
6:00 p.m.

- I. CALL TO ORDER - The Dolores School Board meeting was called to order at 6:05 p.m. on August 10<sup>th</sup>, 2017.
- II. ROLL CALL - Members present were: Rebecca Frasier, Vangi McCoy, Dee Prock, Deanna Truelsen and Linnea Vass. Scott Cooper, Superintendent, Jenifer Huffman, Secondary Principal, Gary Livick, Elementary Principal, Doreen Jones, Business Manager, Chris Trusler, Athletic Director, staff and community members were also in attendance.
- III. PLEDGE AND MOMENT OF SILENCE
- IV. APPROVAL OF AGENDA  
**A motion was made by Deanna Truelsen and seconded by Vangi McCoy to approve the agenda with the additions, making the following changes: Adding XV. F. Future Board Meeting Discussion, 5:30 board workshop at September meeting with possible agenda revamp; move XIII. B. up to IX.**  
**Votes: Frasier-aye; McCoy-aye; Prock-aye; Truelsen-aye; Vass-aye**
- VI. MINUTES OF PREVIOUS MEETING FOR REVIEW OR CORRECTION  
The June 7<sup>th</sup>, 2017, policy and regular board meetings, and the June 20<sup>th</sup> and June 27<sup>th</sup>, 2017, special board meeting minutes were approved as presented.
- VII. CELEBRATIONS  
Mr. Cooper reported the BBQ for staff yesterday was well attended. Most of the new staff has experience.
- VIII. CITIZENS TO ADDRESS THE BOARD
  - A. Sheriff and SRO topics - Steve Nowlin  
Sheriff Nowlin reported that Mr. Van Bibber retired. Sheriff Nowlin introduced Deputy Kaylee Green, the new SRO, is coming in with experience. She'll attend trainings throughout the year; she has toured the campus. Sheriff Nowlin requested the new SRO have access to Power School, it saves the department time on certain matters.  
Sheriff Nowlin reported that bear encounters are an issue. More will come as the season comes to a close. He plans to talk with the town about the issue and to request trash issues within the town. Removing nuisance bears is not going to eliminate bears from coming back. The trash problem needs to be taken care of first.  
Central Avenue in front of the MS/HS has been upgraded with an extra lane for dropoff and pickup. Drivers are encouraged to use the lane for that purpose and not allow kids and other vehicles to stop in the middle of the road. The crosswalks are also marked and need to be used.  
There is a new deputy assigned to Dolores, Deputy Brown, one of the mounted officers. He will be working on horseback, with Saturday as their debut. The mounted patrol are doing very well. Once school has started, he'd like to bring the officer and his horse to the school for introductions. Currently they are in scent training; horses have skills equivalent or better than dogs when it comes to scent detection; truly amazing.  
Ms. Huffman reported vandalism occurred this morning.
  - B. Methodist Church Donation – Dave Sanford and Cherie Cobb – Action Item  
Mr. Sanford reported they are going to purchase two strollers for the preschool. There are also a couple folks making some mattress covers.

IX. Multi Tiered System of Supports (MTSS) Leadership Team to replace WISCAT as school district's advisory / accountability team (possible Action Item)

Ms. Olson reported attending a Denver conference for MTSS last year and a webinar this year. Trainers have been retrained, feeling MTSS was not introduced correct. It's a framework, a problem solving process that is not meant to replace other programs. Ms. Olson feels MTSS is at the WISCAT level. Handouts were provided to the board with the structure of MTSS and a PowerPoint presented with what MTSS is and is not.

Ms. Olson is applying for a grant that would assist with financial, training and implementation support for the initiative. Training is needed in how to apply the concepts. Ms. Olson provided a timeline of the process, how to engage stakeholders and her plan to get the grant application submitted by September. Ms. Olson feels WISCAT and MTSS are aligned and should be combined. Ms. Olson needs approval to pursue the grant. At this point there is no cost to the district if the grant is awarded. It would meet the requirements for the state accountability committee.

Ms. Olson reported everything is student based, to increase achievement, social/emotional student health, narrow things down, what to address immediately and how to problem solve. Ms. Huffman reported it's all encompassing. The role of the MLT is to also utilize data to make recommendations to the board about policy and how money and resources should be spent.

**A motion was made by Vangi McCoy and seconded by Dee Prock to approve application of the Level 1 funding grant and that the MTSS/MLT will replace the WISCAT as the school district's advisory/accountability team.**

**Votes: Frasier-aye; McCoy-aye; Prock-aye; Truelsen-aye; Vass-aye**

Mr. Cooper reported the grant funding folks for the school based health clinic grant toured the campus and feels Dolores is a good fit for the school based health clinic funding. Ms. Frasier asked if it's been determined what the District's ongoing costs would be; Mr. Cooper said those are unknown at this point, i.e., utilities, etc. He will check with the clinic at SWOS.

X. STRATEGIC PLAN UPDATE

A. Strategic Plan #1: Student Success! – Mr. Cooper reported positions have been filled; students are returning to the school for sports and other things. There was good attendance at the physicals per Mr. Trusler. All money raised goes back to Dolores athletics. Ms. Prock requested thank yous go to the doctors that donated their time. Mr. Trusler is doing school graphics in the entrance to the gym with the funds raised. The new championship banners were installed by maintenance over the summer. The bleachers have been repainted in the gym.

B. Strategic Plan #2: Student Centered Culture – Mr. Cooper reported on the clinic. The walkthrough was successful. Mr. Cooper has asked SWOS again for their ongoing costs of the clinic, to give Dolores an idea of what the costs will be. The SWOS clinic employees work part time; therefore, their weeks will be filled with working at Dolores. Ms. Frasier asked about the new clinic coming to Dolores; there is a Southwest Health clinic coming. Mr. Cooper will be doing a needs assessment for the Dolores schools clinic this fall. If we're awarded the grant for the building of the building, the board can then decide if they need to move forward or not. It will depend on the needs of the community and what the new clinic in town will be offering. Mr. Cooper will reach out to the hospital to find out their plans for a Dolores clinic. If outside folks come to the clinic at the district, they will be charged on a sliding scale. Mr. Cooper will email the needs survey to parents, and it will be available at the open house (8/14/17, 5:00 p.m.), it will also be posted on the website. Links will be sent out in Monday memos and the Goose.

Ms. Truelsen said it would be helpful to have a calendar handy of upcoming dates in the district.

C. Strategic Plan #3: Student First Financing – Ms. Jones reported the audit starts Monday. The expenses for July are in the board packets. There are severe software issues with the new program. The decision will be made soon to renew support for the current program or purchase a new program.

XI. SUPERINTENDENT REPORT – Mr. Cooper's report is in the board packets.

XII. ACADEMIC REPORT

A. Elementary – Mr. Livick's report is in the board packets. Mr. Livick reported 390-410 is the *rough* student count. Last year enrollment was about 412, but it was below 400 at the start of the year for the school funding figure. Students were gained over the school year last year. Ms. Frasier asked if there

is an exit interview that the district could do to find out why students are leaving. Ms. Huffman reported on the back of the withdrawal form there is a spot for feedback, but often parents don't fill that out. Mr. Livick and Ms. Huffman reported moving in and out is mostly the reason for kids leaving (moving out of state, out of area, etc.).

B. Middle School

C. High School – Ms. Huffman's report is in the board packets. Ms. Huffman reported the current student count is at 295 for the secondary. Ms. Vass doesn't feel that's a large drop in the student numbers. The numbers are very fluid right now. Ms. Huffman reported quite a few home schooled students are returning to the district. Ms. Frasier asked about new out of district students; two at the elementary; four or five at the secondary.

Ms. Frasier asked how many employees are there in the district; we have one more this year than last year, but that's everyone, paras, bus drivers, etc. Higher wage positions were decreased and lower wage positions were increased. The last round of hiring, though, yielded good, experienced staff. We'll find out exact figures when we get closer to December and look at the budget. There is no Dean of Students at the secondary as an example, and some lower paying positions were picked up. Ms. Jones will know a better number for payroll when all contracts are in and finalized.

### XIII. BOARD REPORTS AND REQUESTS

A. Student Government Report – Ms. Huffman reported they met today. Cameron Elder is the president; Ms. Huffman said she has a full schedule, so maybe she and the vice president could rotate attendance for the board meetings. Ms. Frasier suggested even a representative could attend. It would be nice to have a student attend and give a report on current events.

B. BOCES - Ms. McCoy reported there is a meeting next week.

C. District Accountability (WISCAT) – Discussed earlier.

D. Legislative Network Reports - Ms. McCoy reported the CO Children's Campaign will be here Monday, September 11<sup>th</sup>, for a Kids' Camp presentation at First National Bank. She'll send out an invite when it's ready. There's an interim committee on school finance meeting in the early stages. Healthcare is also in current events.

E. Board requests for agenda items, information, etc. – Ms. Frasier would like the weekly superintendent report.

Mr. Cooper asked that Mr. Hopicia's resignation for MS volleyball be withdrawn; he will be coaching.

F. Advocacy – Mr. Cooper and Ms. McCoy attended Mr. Johnston's presentation at The Farm, he's running for governor.

G. Town Board Report – None.

H. Other Information - None.

### XIV. ACTION ITEMS

A. Approval of August bills and financial statements for period ending July 31st, 2017

B. Approval of minutes for the June 7<sup>th</sup>, 2017, policy and regular board meetings, and the June 20<sup>th</sup> and June 27<sup>th</sup>, 2017, special board meetings

C. Personnel: **Approval of:** *Industrial Arts/Woodshop Teacher:* Clint Schurr  
*Custodian:* Rosetta Vandever  
*HS Head Cross Country Coach:* Lance Webster  
*MS Knowledge Bowl Coach:* Helen Reynolds  
*MS & HS head Wrestling Coach:* Grant Hobbs  
*MS & HS Asst. Wrestling Coach:* Cody Curtis  
*MS Asst. Football Coach:* Isaiah Johnson  
*Infant Para:* Karina Chavez  
*Preschool Para:* Rebekah Braveheart  
*Secondary Art Teacher:* Kimberly Sheek  
*MS English Teacher:* Terry Wells  
*Secondary Special Ed. Para:* Lance Webster  
*Substitute Music Teacher:* TaSheena Calvillo-Likes

**Resignation of:**

*Industrial Arts/Woodshop Teacher:* Dane Gallaher  
*Preschool Para:* Brittanie Zwicker

D. Policies:

CODE	TOPIC	READING
DJCA	Purchasing Procedures	2nd reading
DJCA-R	Purchasing Procedures – regulation	2nd reading
GCBA-E2	Extracurricular Pay for Coaches	1 <sup>st</sup> reading
♦ Required by law † New Policy		

E. Approval of Elementary & Secondary Handbooks

F. Approval of donation of \$500 from the Dolores State Bank for Infant Toddler

G. Approval of donation of \$1500 from Osprey for Infant Toddler

**A motion was made by Deanna Truelsen and seconded by Dee Prock to approve the Action Items as presented.**

Discussion: Policy GCBA-E2 is not being voted on for approval tonight.

Ms. Jones would request the purchasing procedures policy approval be put off for a few months, because of the turnover at the secondary. Ms. Huffman thinks it will be okay for she, Mr. Trusler and the new secretary to have training. Interviews were done today for the secondary secretary; the superintendent can approve the hiring, and approval will be done on the next board agenda.

Ms. Vass asked for clarification for the new courses; Ms. Huffman reported that math and English skills for college level need to be worked on. They are only open to seniors, and they're only open to those students whose scores are not high enough for the college course already.

Ms. Frasier asked if the handbooks can be commented on; yes, they still can.

**Votes: Frasier-aye; McCoy-aye; Prock-aye; Truelsen-aye; Vass-aye**

**A motion was made by Rebecca Frasier and seconded by Deanna Truelsen to amend the above motion to pull out Policy GCBA-E2 for a separate vote.**

Discussion: This policy is not being voted on for approval tonight. Ms. Frasier feels there was a large increase, with the steps not being followed for 2016-'17. There is another large increase being asked for 2017-'18 for a single staff person, and she doesn't feel that is fair to other staff. Ms. Frasier provided a written breakdown of the increases and steps and they will be attached to the minutes.

Ms. Milligan will come in one afternoon a week and remain the assistant to the AD, so those duties will not fall on the new secretary. There is not a job description for the assistant and there isn't one needed, it's an appointed position with a stipend.

Ms. Frasier feels there is a discrepancy with a large increase to one staff member and not others. She feels an increase this large should not be done when we have a red line in the budget.

**No vote was taken.**

**A motion was made by Dee Prock and seconded by Vangi McCoy to move Policy GCBA-2 to a 2<sup>nd</sup> reading.**

**Votes: Frasier-nay; McCoy-aye; Prock-aye; Truelsen-aye; Vass-aye**

XV. DISCUSSION AMONG BOARD MEMBERS

A. School Based Health Professional Grant (possible Action Item)

Mr. Cooper reported the grant of \$138,000 was awarded; the district has to match 10%, which has been included in the budget as PD, \$15,000. Ms. Huffman reported this grant being applied for for two social workers; the funds need to be used for specific education to students dealing with good decision making programs. The program the district wants to use is not on the approved program list for the grant, so they're working to get that program added to move forward with the grant.

**A motion was made by Dee Prock and seconded by Deanna Truelsen to move forward with the School Based Health Professional grant.**

Discussion: Ms. McCoy would like the preschool staff to be included on any trainings provided by the grant.

**Votes: Frasier-aye; McCoy-aye; Prock-aye; Truelsen-aye; Vass-aye**

Mr. Cooper reported the film, "Paper Tigers," is about a school based health clinic that transformed a district in another state for the positive. He encouraged folks to watch it.

Ms. Frasier asked where the \$15,000 was in the budget; Ms. Huffman reported it was under professional development and was included in the budget, with the title "SHPG."

- B. Multi Tiered System of Supports (MTSS) Leadership Team to replace WISCAT as school district's advisory / accountability team (possible Action Item) – Moved and discussed at IX.
- C. School Board member seats

School Board petitions can be collected as of yesterday to start collecting signatures. Three folks have picked up petitions. The deadline to turn them in is September 1<sup>st</sup>. Folks can sign a number of petitions for others equivalent to the number of open seats.

- D. Letter of support from the District for the Infant / Toddler playground grant (possible Action Item)

Mr. Cooper provided a draft letter. Ms. McCoy reported it's totally funded, there is no matching portion for the district if it's awarded. There is a need for it. The application is due tomorrow. The request can be up to \$50,000; the amount requested is \$27,463. It includes chain link fencing, sitting mushrooms, a shade structure, a new play structure, surfacing and an outdoor structure for the little kids.

**A motion was made by Dee Prock and seconded by Vangi McCoy to provide a letter of support from the superintendent for the Infant/Toddler playground grant.**

**Votes: Frasier-aye; McCoy-aye; Prock-aye; Truelsen-aye; Vass-aye**

- E. Concurrent Enrollment Policy IHEDA

Ms. Huffman reported conflicting information provided on this topic, regarding payment of fees, tuition costs, etc. Ms. Huffman would like the changes and amendments to the policy discussed at the upcoming policy meeting. The district pays up to 90% of PPOR in tuition for classes taken on campus at SCC or on campus classes. Fort Lewis College - district pays up to nine credit hours, or 90% of PPOR, whichever is less. Ms. Huffman is recommending the following to be added: A mandatory parent information meeting if students are going to take concurrent enrollment classes. Change: If a student attends Fort Lewis, the district pays 90% of PPOR, removing the nine credit hours cap. Ms. Huffman would like this to be instituted this year, but the handbook is written. The San Juan College classes need to be added and the district does not get reimbursed for those; Ms. Huffman would like permission to add SJ College. It was already approved tonight. Ms. Huffman will bring more information regarding the on campus courses and reimbursement rates.

- F. Future Board Meeting Policy

Ms. Arnett notified the board there are policies that need to be reviewed. CASB is going to do a policy audit in September.

**After discussion, a motion was made by Dee Prock and seconded by Rebecca Frasier to set a policy meeting for September 6<sup>th</sup>, 2017, from 5:30 to 7:00 p.m.**

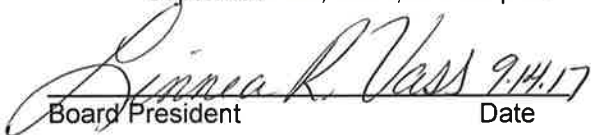
**Votes: Frasier-aye; McCoy-aye; Prock-aye; Truelsen-aye; Vass-aye**

**A motion was made by Deanna Truelsen and seconded by Dee Prock that beginning with the September 14<sup>th</sup>, 2017, meeting, the meeting will start at 5:30 p.m. for the board workshop to discuss changes to the board agenda.**

Discussion: Ms. Frasier asked if they are going to stick to strict time limits. If there is something important, time can be flexible, but they will try to keep a strict time limit in the future.

**Votes: Frasier-aye; McCoy-aye; Prock-aye; Truelsen-aye; Vass-aye**

- XVI. ADJOURNMENT was at 8:43 p.m. The next board meeting (policy) will be held on Wednesday, September 6th, 2017, at 5:30 p.m.

  
Board President Date

  
Board Secretary Date