

DOLORES SCHOOL DISTRICT RE-4A
BOARD OF EDUCATION
MINUTES FOR AUGUST 11th, 2016
BOARD MEETING

Regular Board Meeting
Professional Development Room

August 11th, 2016
6:00 p.m.

- I. CALL TO ORDER - The Dolores School Board meeting was called to order at 6:00 p.m. on August 11th, 2016.
- II. ROLL CALL - Members present were: Rebecca Frasier, Dee Prock, Deanna Truelsen and Linnea Vass (via telephone). Scott Cooper, Superintendent, Jenifer Huffman, Secondary Principal, Gary Livick, Elementary Principal, Doreen Jones, Finance Manager, staff and community members were also in attendance.
- III. PLEDGE
- IV. APPROVAL OF AGENDA
A motion was made by Dee Prock and seconded by Linnea Vass to approve the agenda with the additions, making the following changes: Moving VI. Discussion-Board Offices, and XIII. A., School Board Retreat to the September 8, 2016, board meeting.
Votes: Prock-aye; Truelsen-aye; Vass-aye
- V. APPOINTMENT AND SWEARING IN OF NEW BOARD MEMBER
Ms. Frasier was sworn in as the new board member, voted on at the July 19th, special board meeting.
- VI. MINUTES OF PREVIOUS MEETING FOR REVIEW OR CORRECTION
The June 21, 2016, policy and regular board meetings and the July 19th, 2016, special board meeting minutes were approved as presented.
- VII. CITIZENS TO ADDRESS THE BOARD
 - A. Student Issue – Michelle Morris – Ms. Morris was unable to attend but submitted a letter to the board regarding her concerns. All board members present read the letter. All present would like all parents to feel comfortable coming to the board, regardless of in district or out of district status.
- VIII. EXECUTIVE SESSION - STUDENT ISSUE
A motion was made by Deanna Truelsen and seconded by Dee Prock to move into executive session for the purpose of discussion regarding student matters as authorized by C.R.S. 24-6-402(4)(h). Those present at the outset of the executive session shall be members of the Board of Education, the Superintendent, the Secondary Principal, the student and the student's family.
Votes: Frasier-aye; Prock-aye; Truelsen-aye; Vass-aye

The Board broke into Executive Session at 6:11 p.m. and returned at 7:00 p.m. with no votes taken and no decisions made.
- IX. STRATEGIC PLAN UPDATE:
 - A. Strategic Plan #1: Mr. Cooper reported that data has been released and a presentation will be given in September. Participation rates need to be taken into consideration when looking at the data. Our district had an 80% participation rate. Ms. Huffman reported that more data is needed to be useful to the district and teachers in their planning. Ways to incentivize students and parents to participate in standardized testing will be looked at.
 - B. Strategic Plan #2:
 - C. Strategic Plan #3:

X. SUPERINTENDENT REPORT – Mr. Coopers report was in the board packets.

XI. ACADEMIC REPORT

A. Elementary – Mr. Livick's report was in the board packets.

B. Middle School

C. High School – Ms. Huffman reported that in 2015 the graduation rate was 79%. She reported there was not a good system in place to provide students and parents information on their child's graduation status and what is needed for graduation. The district needs to be proactive in informing students, rather than relying on students and parents to seek out counseling and requirements needed to graduate. Makeup work for athletes is an issue; they tend to be the busiest students. A deeper learning model is being implemented; 10 key practices that parents will get a copy of. It will also be available on the website. The attendance policy will be focused on. It is an issue at the secondary level. The district needs to communicate better with students and families what the actual requirements are according to state law. It will take some time to get the information out to families. Required parental contact by the principal and teachers at least twice a week will be implemented. Students with a D or an F in a class will prompt a personal contact by the teacher. It will be tough and take time but needs to be done. P/T conferences will consist of the advisory teacher meeting with students and parents; where is help needed, where is the student struggling, etc. An appointment can then be made with the principal to further talk about the student's progress and needs. Monthly contact with parents whose kids are on IEPs and ALPs will be done as it hasn't been historically. Ms. Huffman will send her full report to Ms. Arnett for inclusion in the board packets. The involvement of parents and students in their education and graduation requirements is a goal.

(Ms. Vass disconnected.)

XII. BOARD REPORTS AND REQUESTS

A. Student Government Report – Ms. Huffman reported the president will attend future board meetings.

B. BOCES – Mr. Cooper reported Durango is trying to exit out of the San Juan BOCES. They will be submitting their exit application; their own administrative unit will be completely responsible for what the current BOCES provides. Durango is 37% of the BOCES population; Mr. Cooper is hoping that it will be a wash financially, that the Dolores membership fees will not increase. The restructuring and costs because of this change, if any, will remain to be seen.

C. District Accountability – Wildly Important Student-Centered Advisory Team (WISCAT) – Mr. Cooper reported that Ms. Snow has been leading this team, she would like preschool, elementary and secondary directors to participate. Historically, elementary has been the most involved. Ms. Huffman reported that Mr. Mellott has attended for HS. Reaching out to parents and staff for more involvement will be done. The next meeting is set for August 18th, 4:00, secondary library. A later starting time may enable more to participate.

D. Legislative Network Reports – Mr. Cooper reported nothing is happening.

E. Board requests for agenda items, information, etc. – Ms. Frasier would like to know if the handbook is online; Ms. Huffman said it is not yet, waiting to be fully staffed to post it.

F. Communication plan reports and discussion – Mr. Cooper reported this is an area needing constant attention. Ms. Huffman will be sending out weekly memos to parents and staff. Mr. Cooper would like the title of this changed to just communication. Ms. Prock suggested choosing one communication improvement topic to include on the agenda. The new AD has a new communication website. Mr. Trusler reported receiving feedback for years that the district website is not very user friendly regarding schedules. Doloresathletics.com will be a one-stop shop for everyone to look at athletic/activity schedules, rosters, etc. People can sign up for free as a fan account and select to receive updates for what their kids are involved in. Changes now are the responsibility of the coaches; this new website will get information out to all signed up. Parents will be able to submit paperwork online. Mr. Trusler will further report when it is up and running. Schools must have a presence online to keep everyone informed of the schedules and activities.

G. Town Board Report – Ms. Truelsen reported there will not be a marijuana shop in Dolores for at least two years. Mr. Cooper reported that CDOT work is coming late October/early November.

H. Other Information

XIII. Action Items

- A. Approval of August bills and financial statements for period ending July 31st, 2016
- B. Approval of minutes for the June 21, 2016, policy and regular board meetings, and the July 19th, 2016, special board meeting
- C. Personnel: **Approval of:**
Industrial Arts/Woodshop Teacher: Clint Schurr
Secondary Social Studies Teacher: Brian Kelley
Preschool Teacher: Ana "Christina" Gomez
Elementary Title I Para: Denise Clinger-Arruda
MS Head Volleyball Coach: Dave Hopcia
Bus Driver: Linda McKnight
Custodian: Joshua May
MS/HS Behavior Interventionist: Chris Trusler
Resignation of:
Special Needs Para: Denise Milliken

D. Policies:

CODE	TOPIC	READING
AEA	Standards Based Education	review
AEE	Waiver of State Law & Regulation	review
BC-R	School Board Member Financial ... reg.	review
B DFA	District Personnel Evaluation Council	review
BE ♦	School Board Meetings	review
DAB-E	Financial Administration ... exhibit	review
DEA	Funds from Local Tax Sources	review
DJE	Bidding Procedures	review
EBCG	Automated External Defibrillators	review
GBGAB	First Aid Training	review
GDA-E16	MS/HS Secretary Job Description	review
GDA-E22	Gifted Ed. Coordinator Job Description	review
IKA ♦	Grading/Assessment Systems	review
JLCE	First Aid and Emergency Care	review
JICA-R	Middle School/High School Dress Code	review
JLCD-R	Administering Medications ... regulation	review
GCO-R	Evaluation of Licensed Personnel, regulation	review
IHCDA	Concurrent Enrollment	review
KF, KF-R, KF-E	Community Use of Facilities, reg., exhibit	review
EBAB-R	Hazardous Materials-regulation	REPEAL
IKC-IKD-R	Class Ranking	REPEAL
♦ Required by law		
† New Policy		

- E. Approval of Hearing Officer's Recommendation for Expulsion
- F. Approval of Secondary Handbook
- G. Approval of \$5,000 stipend for Special Ed. Teacher Patrick Priest (addition of HS SPED caseload)

A motion was made by Dee Prock and seconded by Rebecca Frasier to approve the Action Items as presented.

Discussion: Ms. Truelsen would like a letter be sent to the parents regarding the expulsion that if the child would like to attend a school event, administration needs to be contacted prior. She feels if there was a behavior interventionist last year, the outcome of this situation would have been different. Dolores has a large number of expulsions per year for a small district.

