

## **Payroll Procedures / Schedules**

Salaries for all employees shall start with the effective contract date and shall be paid over 12 months.

Employees shall be paid on the 25<sup>th</sup> day of each month. When the 25<sup>th</sup> day falls during a holiday or weekend, payday shall be the last working day preceding the holiday or weekend.

Adopted: November 1987

Revised: August 1988, March 1989

LEGAL REF.: C.R.S. 22-63-106

Dolores School District RE-4A, Dolores, Colorado