

DOLORES SCHOOL DISTRICT RE-4A
BOARD OF EDUCATION
MINUTES FOR DECEMBER 13th, 2018
REGULAR BOARD MEETING

**Regular Board Meeting
Professional Development Room**

**December 13th, 2018
6:00 p.m.**

- I. CALL TO ORDER - The Dolores School Board meeting was called to order at 6:00 p.m. on December 13th, 2018.
 - Board Secretary reads statement

- I. ROLL CALL - Members present were: Casey McClellan, Kay Phelps (arrived at 7:32 p.m.), Lenetta Shull and Deanna Truelsen. Phil Kasper, Interim Superintendent, John Marchino, Athletic Director/Dean of Students, Jenifer Huffman, Secondary Principal, Gary Livick, Elementary Principal, Doreen Jones, Business Manager, staff and community members were also in attendance.

- VI. PLEDGE

- VII. MINUTES OF PREVIOUS MEETING FOR REVIEW OR CORRECTION
A motion was made by Lenetta Shull and seconded by Deanna Truelsen to approve the November 8th, 2018, board meeting and November 15th, 2018, policy meeting minutes as presented.
Votes: McClellan-aye; Shull-aye; Truelsen-aye

- VIII. CELEBRATIONS/PRESENTATIONS
Ms. Truelsen celebrated the rotary giving 3rd graders dictionaries.
Mr. Kasper celebrated a letter from CDE, Dolores schools earned an award for student performance on state assessments; governor's award for exceptional student growth; DHS is one of 105 in the state; the entire district is one of 39 in the state; HS academic growth award, one of eight given in the state. He congratulated Ms. Huffman, the staff, students and families of all for this success.

- IX. APPROVAL OF AGENDA
A motion was made by Lenetta Shull and seconded by Deanna Truelsen to approve the agenda and addition: Middle School Student Council Report will be IX. A.
Votes: McClellan-aye; Shull-aye; Truelsen-aye

- X. CITIZENS TO ADDRESS THE BOARD
Melody McNeill reported on curriculum building; what, how and the level of teaching are aligned, therefore, teaching at the high levels being tested. New standards are coming, so units are being evaluated to ensure state compliance and growth. Mr. Kasper commended the curriculum team for the work.

- XI. REPORTS
 - A. Middle School Student Council Report - Hailey Melvin, Hazel Smith - Student council gave a water fountain update; they've raised \$1,216.06; they're working with town council to raise funds and other fundraisers; will keep the board informed of their progress; their Go Fund Me page is in the final setup phases; their February report will be an updated version of their fundraising account.
 - B. District Accountability (MLT) - Ms. Olson, MTSS facilitator - The team meets monthly; they're currently working on personal development infrastructure; training on Alpine. Ms. Olson went over a PowerPoint and the spreadsheet she presented to the board; ensuring goals are set and met.
 - C. SRO Report - Deputy Green - Zero criminal summonses in the last month; four written speeding summonses; eight written warnings for speed and three verbal; Safe2Tell report for underaged drinking; elementary safety classes have been done; more signage is going up for crosswalks, speed limits, safety around school, etc.; marijuana education classes will be conducted after the break during advisory, passive permission forms are going out when the schedule is finalized. Ms. Huffman will be asking for policies specific to vaping; it is an epidemic and its use is well hidden by students and is on the rise. It's currently covered under the tobacco policy and Ms. Huffman would like it to be under drug use so citations can be issued. Mr. McClellan will send a link regarding effects on a young person's brain for folks to review.

D. School Reports

1. Elementary – Written report submitted - Mr. Livick reported today was science fair, 13 kids are going to regionals; NWEA data is in and yields improvement.
 - Tracking & intervention of underperforming students - They're in the process of doing winter testing; data will be available after Christmas break; it was done at the beginning of the year also; underperforming students go to Title for extra help. Discussion ensued on identifying and interventions in place. Ms. Shull asked for clarification on norms and tracking. GT testing and notifications have also been done. Discipline - they're slightly above where they were last year with referrals to office.
2. Secondary
 - Athletic & Activities Handbook - Mr. Marchino reported wanting more alignment with CHSAA and the school handbook, along with coordinating with Montezuma-Cortez because of kids participating at both schools; revisions were done; copies were given to the board. The main focus is sportsmanship and developing good character. Items were removed dealing with staff. Celebrations - all fall banquets have been held, various awards were given. He nominated Philip Huffman for the IBM HS hero award through CHSAA; he also signed with Humboldt for track; Jordan Elder was the player of the year for volleyball in the league; Tatum Majors, the all state senior; 2A league champs in volleyball. Basketball and wrestling are underway. Ms. Huffman reported ditching class is an issue and something they're working on.
 - Tracking & intervention of underperforming students - Supports and interventions for struggling students were discussed.
3. Preschool
 - Raising tuition rates - Ms. Rosenkrance provided a written report. Mr. Kasper read Ms. Rosenkrance's tuition and structure proposal; request to run infant/toddler Monday through Thursday, as per the preschool program. Preschool current rate \$34; proposed rate next year \$37; infant toddler current rate \$36; proposed rate next year \$40. Program would keep in line with other county programs. Ms. Truelsen asked how many families will the increase affect? This will be answered in future discussions. Ms. Shull would like to discuss teachers receiving a discount if they have an infant/toddler or child in preschool in Dolores's program.

E. Department Reports

1. Business/Finance – Transportation update; Health Clinic - Ms. Jones reported receiving the certificate of occupancy for the health clinic; it is up and running. We have added the building to our property and liability insurance, \$587/year premium; flood insurance will be an additional cost; punch list items are done, except for the operating manuals, which are being worked on.

Ms. Jones reported that they were notified by RMHP that they're no longer going to administer VSP, the vision plan; Dolores can go directly through VSP, and the cost will increase about \$2100 annually, and that rate is guaranteed for four years. Ms. Jones recommends this.

A motion was made by Lenetta Shull and seconded by Kay Phelps to approve the continued coverage directly through VSP.

Votes: McClellan-aye; Phelps-aye; Shull-aye; Truelsen-aye

Ms. Jones reported on the 2018 Mill Levy (ML) - assessed valuation has decreased; voter-approved ML override is 6.858 mills; .772 abatement; 20.883 general fund ML, which is calculated by the state; Bond Redemption ML is 6.46 mills - taxes therefore will decrease a bit.

A motion was made by Deanna Truelsen and seconded by Lenetta Shull to certify the following mill levies for property tax year 2018: General Fund Mill Levy - 28.513 mills, which includes 6.858 mills for voter-approved ML override, 0.772 for abatement and 20.883 for the General Fund ML. The Bond Redemption ML is 6.46. The total ML for 2018 is 34.973 for Dolores School District RE-4A.

Votes: McClellan-aye; Phelps-aye; Shull-aye; Truelsen-aye

Mr. Kasper reported the Health Clinic is having an open house on December 21st from 7:30 - 9:00 a.m., light breakfast will be served.

2. Transportation/Maintenance - Purchase of equipment trailer - Mr. Funk reported the progress on the new building is going well; completion is estimated for the first part of March. New bus is in service. Mr. Kasper asked Mr. Funk to look for a trailer because of safety concerns; Mr. Funk passed out a couple different options with prices. Discussion ensued on the use and need of the trailer for hauling equipment needed to maintain the district and assist with vehicle breakdowns. The current method is not safe. Action is requested tonight.
A motion was made by Kay Phelps and seconded by Casey McClellan to approve the purchase of a new Innovative 16' x 83' tandem axle car hauler trailer, stock #16950, with two axle brakes, dove tail & ramps, and includes a spare tire.
 Discussion: Where will the funds come from? The transportation and maintenance department budgets have monies available and will split the cost.
Votes: McClellan-aye; Phelps-aye; Shull-aye; Truelsen-aye
3. Superintendent - packets given to the board
 - Non-probationary portability - The district's attorney notified Mr. Kasper about this ongoing issue and Dolores falls in line with current guidelines.
 - Boettcher/unemployment claim - Last summer there was a request that Dolores pay scholars a stipend to assist them; Dolores looked at what other districts were doing and opted to support these teachers by giving them a stipend. One Boettcher teacher that was substituting for us last year has filed an unemployment claim. Dolores is disputing that claim; unsure of the ultimate outcome. If Dolores is put in the position of being held accountable for the unemployment claim, it may not want to help out in future. Ms. Maxwell has been notified.
 - Facilities study 2015 - Mr. Baxter posted these studies on the district website, under Administration tab and then Facilities. More information is needed to determine what our facilities need, based on what was needed back in 2015; the initial consult won't cost the district money, but qualified folks are needed to evaluate and determine what the facilities need moving forward. Ms. Shull feels the elementary needs to be addressed also. The board would like Mr. Kasper to move forward with the RFQ. Ms. Shull would like the community brought in now, directed to the 2015 studies to start educating themselves.
 - District interest in city corner property on 14th Street - Currently leased from the city by the district; the city has asked if the district is interested in purchasing as they want to dispose of it. Mr. Kasper listed cons: Deteriorated structures will have to be removed at a cost to the district; doesn't see it as critical, considering the safety concerns that go with it. Pros to the district: Proximity to athletic fields is a plus, currently we have poor parking for athletic events, not conducive to handicap needs; only two pieces of undeveloped property on the district's border, this is one. There are many needs in the district, unsure if this is the right time to purchase something like this.
 No action is needed tonight, but Mr. Kasper would like guidance on how to proceed. The board agreed that Mr. Kasper could express interest to the city, but they need more information and have more pressing concerns at the moment.
 - District calendar 2019-2020 - Mr. Kasper presented the board with draft form calendars; the calendar committee is in agreement that either draft would meet the educational needs of the district to provide quality instructional format for next year. There is a short window, and they would like the drafts out to the public over the Christmas break holiday, so they can provide input. There were parents that were part of this committee as well. It was suggested to have a calendar for a couple/few years, instead of having to go through the process yearly. Discussion ensued on number of contact days and its correlation to student achievement.

XII. DISCUSSION ITEMS

- District-wide Curriculum Audit - (Possible Action Item) - Curriculum Management Associates' proposal is included in the board packets; Mr. Livick feels this audit is too soon; Ms. Huffman would like to wait a year, but also feels it can be invaluable; communication with staff needs to be clear on its purpose and how the report will be presented; it's a deficit model, not a strengths model, and it does have value. The cost will come from the academic reserve account set up earlier that requires board action. Discussion ensued on the pros and cons of the audit and its timeline.
A motion was made by Lenetta Shull and seconded by Casey McClellan to approve the district-wide curriculum audit in January.

Discussion: It will either be delivered January or April; some concerned that if it's in April it will interfere with testing and the superintendent search. Discussion ensued on the best time to conduct the audit and all feel January would be better than April. Ms. Phelps reported on the timeline for the superintendent search. Ms. Huffman can move secondary NWEA around to accommodate if needed.

Votes: McClellan-aye; Phelps-aye; Shull-aye; Truelsen-aye

- Policy JJH - Student Travel - This concerns athletic travel; suggested edits submitted to the board regarding Mr. Marchino's concerns.
- Transfer/sale of BOCES property - Costs were identified in investing in the property; basements leak so work has been done there, carpeting, blinds, etc., approximately \$23,000 in costs have been invested; in exchange BOCES is asking for three things: The audiology booth to remain so it can be used, best interest of both parties; three or four BOCES employees work or live in Dolores, they're asking for office space to continue to work in the school district, best interest of both parties; lease back space as long as the eSchool is here. Dolores provides office space for a period of five years in exchange for the \$23,000 of upgrades. Depreciation should have occurred for items purchased over the past seven years; Dolores is taking on significant payments, flood insurance, utilities, etc., by buying the building back.

A motion was made by Lenetta Shull and seconded by Deanna Truelsen to approve the superintendent moving forward with negotiations with BOCES regarding the purchase of the building.

Votes: McClellan-aye; Phelps-aye; Shull-aye; Truelsen-aye

XIII. ACTION ITEM

A. Consent Agenda

1. Approval of bills and financial statements for period ending November 30th, 2018
2. Approval of minutes for the November 8th, 2018, regular board meeting, and the November 15th, 2018, policy meeting
3. Personnel: **Resignation of:**
Secondary Music Teacher: Maggie Gillette
4. Approval of Hearing Officer's recommendation
5. Approval of donation of \$6,000 to Teddy Bear Preschool for Toddler Playground from Sally Stahmann Solis
6. Approval of donation of \$11,563.33 from Dolores Wrestling Club for practice mat
7. Approval of revised Preschool Director job description
8. Approval of Mill Levy certification
9. Policies

Code	Topic	Reading
EEA	Student Transportation	review
GDA	Support Staff Positions	review
GDA	Title I Paraprofessionals	REPEAL
JF♦	Admission and Denial of Admission	review
JF-R#	Admission and Denial of Admission, reg.	REPEAL
JF-E	Admission and Denial of Admission, exhibit	review
JFABD♦	Homeless Students	review
JFABD-R	Homeless Students, regulation	review
JFABE†	Students in Foster Care	review
JFABE-R*	Students in Foster Care, regulation	review
JFBA♦	Intra-District Choice/Open Enrollment	review
JFBA-R♦	Intra-District Choice...regulation	review
JFBB♦	Inter-District Choice/Open Enrollment	review
JFBB-R♦	Inter-District Choice...regulation	review
JLC	Student Health Services and Records	review
JRA/JRC-E-2	Opt-Out Form (Military Recruiters)	review

KBA♦	District Title I Parent & Family Engagement	review
KBA-E♦	School-Level Title I Parent & Family Eng.	review
JJH	Student Travel	review
JJH-R	Student Trips, regulation	review
♦ Required by law		
† New Policy		
* Was previously JF-R		
≠ Replaced by JFABE-R		

A motion was made by Deanna Truelsen and seconded by Kay Phelps that the Board approve and adopt the recommended actions for the items on the consent agenda.

Discussion: Mr. McClellan thanked the donors for their generous donations.

Votes: McClellan-aye; Phelps-aye; Shull-aye; Truelsen-aye

B. Standing Agenda - None.

XIV. EXECUTIVE SESSION - None.

XV. BOARD REPORTS

A. BOCES - Provide direction to the Superintendent regarding acquisition of BOCES property - Discussed above.

B. Legislative Network Reports - None.

C. Discussion - Other Board Duties - Tabled until further notice.

D. Town Report - Ms. Truelsen reported the parks committee had a reception with two new park plans to choose from; one was the clear favorite; grants are being pursued. Marijuana dispensary was discussed; motion made to extend the moratorium for a year, with the town manager reporting in March the cost to the town, upon which a resolution for approval would need to be passed.

E. CASB convention - Ms. Phelps enjoyed the breakout sessions; walked away with the impression of ongoing concern for social/emotional learning; Ms. Truelsen reported on Poudre Valley's way of testing social/emotional status of students, confidential, parents can opt out; Ms. Huffman reported using a grit scale right now at Dolores. Discussion on benefits of the convention.

XVI. Board requested reports

- Contracting with CASB for Superintendent Search - Ms. Phelps called another agency for research; they don't work with small districts and their fee is approximately 15-\$16,000; they recommended CASB. Mr. Kasper also called a firm; their minimum charge is \$15,000. Ms. Shull reported according to Policy DJB-R, Dolores is in compliance. The decision can be made later regarding if the full package will be needed. Ms. Shull is in favor of doing the full package. This will be discussed and decided on at a later date.

A motion was made by Kay Phelps and seconded by Lenetta Shull to approve contracting with CASB for the Superintendent search.

Discussion: There may be an internal candidate that comes forward so the search can stop; therefore a decision on the full package doesn't need to be made now. It's wise to keep the options open.

Votes: McClellan-aye; Phelps-aye; Shull-aye; Truelsen-aye

XVII. ADJOURNMENT was at 10:19 p.m. The next board meeting will be held on Thursday, January 10th, 2019, at 6:00 p.m.


 Board President _____ Date _____

 1-10-19
 Board Secretary _____ Date _____