

Support Staff Salary Schedules

Computation of payment

All daily rates for monthly positions will be computed using 20 work days per month, i.e., nine-month positions will be computed at 180 work days. There will be no correlation between student days and classified personnel work days. Each job will require different work schedules as arranged by the employee's supervisor.

The total amount earned for part-time positions will be determined as follows:

1. Compute the daily rate of earnings by dividing the employee's salary schedule step placement by the number of days for a full-time position.
2. Multiply the daily rate of earnings by the number of days worked.

Movement on Salary schedules

Vertical movement of the classified salary schedule will involve the movement of one vertical step each year providing an additional step on the schedule is available and the appropriate number of experience years have been completed prior to September 25 of the year the step change occurs.

An employee who has worked for the district for one semester or more will be credited with one experience year. For bus drivers, 250 hours or more of driving experience in one school year will equal one experience year.

A maximum of five years of experience outside the Dolores School District related to the job may be granted for prior experience. *The employee will start on Step 6 when maximum outside experience is granted.*

No staff member will move more than one vertical step in one calendar year.

Classified employees who have been at the same salary or salary step for three consecutive years will be entitled to the equivalent of a one and one-half salary increment for the salary schedule they are on.

Approved: prior to 1989

Revised: March 1989

Dolores School District RE-4A, Dolores, Colorado