

**DOLORES SCHOOL DISTRICT RE-4A  
BOARD OF EDUCATION  
MINUTES FOR JUNE 21<sup>st</sup>, 2016  
BOARD MEETING**

Policy Meeting  
Professional Development Room

June 21<sup>st</sup>, 2016  
5:00 p.m.

- I. CALL TO ORDER - The Dolores School Board meeting was called to order at 5:06 p.m. on June 21<sup>st</sup>, 2016.
- II. ROLL CALL - Members present were: Dee Prock, Deanna Truelsen and Linnea Vass. Vangi McCoy was not in attendance. Scott Cooper, Superintendent, Jen Huffman, Secondary Principal, and Doreen Jones, Finance Manager, and Laurie Arnett, District Secretary were also in attendance.

III. POLICIES

CODE	TOPIC	READING
AEA	Standards Based Education	review
AEE	Waiver of State Law & Regulation	review
BC-R	School Board Member Financial ...reg.	review
BDFA	District Personnel Evaluation Council	review
BE ♦	School Board Meetings	review
DAB-E	Financial Administration...exhibit	review
DEA	Funds from Local Tax Sources	review
DJE	Bidding Procedures	review
EBCG	Automated External Defibrillators	review
GBGAB	First Aid Training	review
GDA-E16	MS/HS Secretary Job Description	review
GDA-E22	Gifted Ed. Coordinator Job Description	review
IKA ♦	Grading / Assessment Systems	review
JICA-R	Middle School/High School Dress Code	review
JLCD-R	Administering Medications...regulation	review
JLCE	First Aid and Emergency Medical Care	review
IHCDA	Concurrent Enrollment	review
KF,KF-R,KF-E	Community Use of Facilities, reg., exhibit	review
EBAB-R	Hazardous Materials – regulation	REPEAL
IKC-IKD-R	Class Ranking	REPEAL
♦ Required by law		
† New Policy		

The following policies were discussed in detail:

Mrs. Arnett stated that the following policies were revised by CASB due to recent legislation that allows "small, rural" districts (less than 1,000 students) some flexibility with regards to accountability, financial reporting, and special board meeting notification: **AEA – Standards Based Education; AEE – Waiver of State Law and Regulation; BDFA – District Personnel Evaluation Council; BE – School Board Meetings; DAB-E – Financial Administration, exhibit; DEA – Funds from Local Tax Sources.** After discussing each policy and the CASB revisions, the Board chose to adopt the CASB samples. The minor changes to these policies are listed as follows:

**AEA – Standards Based Education** - Note stating that small rural districts are permitted to only have one accountability committee, and the state law change.

**AEE – Waiver of State Law and Regulation** – Removal of a sentence directing the reader to review state laws for waiver application, addition of new state law in legal references and addition of laws and sentence to notes.

**BDFA – District Personnel Performance Evaluation Council** – Addition of a note redefining and clarifying who may serve on the performance evaluation council.

**BE – School Board Meetings** – Addition of sentence clarifying under what circumstances an item may be added to the agenda of a board meeting, and a note stating the small, rural districts are allowed to notify board members of a special meeting by email.

**DAB-E – Financial Administration** – Several changes were made to this policy regarding the legal requirements for posting financial information. These include the removal of a state law reference in the body of the policy, a note change, and the addition of a sentence that explains that small, rural districts of less than 1,000 students aren't required to report school-site level expenditures.

**DEA – Funds from Local Tax Sources** – Addition of a sentence for small, rural districts that states when districts want to raise local property tax revenues in an election year, the requested amount is limited to 30% of the districts' total program funding or \$200,000, whichever is greater.

The remaining policies were addressed individually:

**BC-R – School Board Member Financial Disclosure** – The only change made by CASB to this policy was to increase the dollar amount of any monies or gifts Board members must disclose to the state. The amount was raised from \$53 to \$59. This amount was changed throughout the policy and in the notes. The Board will adopt the CASB changes. Mrs. Vass stated that she will not accept the game pass gift from CHSSA, and wanted her statement to be part of the minutes for public record.

**DJE – Bidding Procedures** – This policy did not have any changes from CASB, but was brought before the Board on behalf of the Business Manager in order to align with current standards and practices. A paragraph discussing pre-qualified bidders and placing them on a mailing list, was omitted. Also, a sentence discussing how and where bids are received was edited to clarify that bidders are to submit their bids to the Business Office. The Board accepted the proposed changes.

**EBCG – Automated External Defibrillators** – This is a new policy the district is bringing before the Board because automated external defibrillators (AED's) have been donated to the district. By law, if AED's are donated to a district, the district must accept them, train staff (including coaches) on their use, and have the AED's maintained and tested. This policy was reviewed by the school nurse and the district's legal counsel. The Board will adopt the new policy.

**GBGAB – First Aid Training ; JLCE – First Aid and Emergency Medical Care** – CASB has updated both of these policies to include new legal requirements regarding CPR training and first aid. The Board will adopt the CASB changes.

**GDA-E-16 – MS/HS Secretary Job Description** – Mrs. Huffman, the MS/HS Principal has revised the MS/HS Secretary's job duties to better meet the current needs. The Board will accept the changes to this exhibit.

**GDA-E22 – Gifted Education Facilitator / Coordinator** – The district did not have a job description for this position. The Board will adopt the new exhibit.

**IKA – Grading / Assessment Systems** – Recent legislation regarding “readiness assessments” has created a new state law that requires districts to include state assessment results on students' final report cards (if the districts have time to process the results after they are released). Also, districts must describe students' “level of postsecondary and workforce readiness” (from readiness assessments) on the final high school transcript. The Board will adopt the CASB changes.

**JICA-R – Middle School / High School Student Dress Code** – Mrs. Huffman has revised the secondary dress code in order to bring a more common sense approach to the issue. She stated that too much time was spent by the secondary administrators to enforce the current policy, and it was exhausting. The revised dress code is based on general principals rather than specific measurements like the current policy. The Board agreed to the changes to this regulation.

**JLCD-R – Administering Medications to Students** – The only change CASB made to this regulation was to clarify how emergency medications are to be stored. Rather than in a locked cabinet like other medications, emergency medications now must be “inaccessible to students, but immediately available to trained school personnel”. The Board will adopt the CASB changes.

**IHCDA – Concurrent Enrollment** – This policy was not discussed or revised, as the needed changes are more procedural in nature, rather than with the policy itself.

**KF, KF-R, KF-E – Community Use of School Facilities** – This policy, regulation, and exhibit were brought to the Board to discuss what changes if any, the Board would like to make regarding background checks for people wishing to use the district facilities. The Board will change the form to add a background check for the person who will be leading the group / event.

**EBAB-R – Hazardous Materials; IKC / IKD-R – Class Rankings / Grade Point Averages / Honor Rolls** – CASB is recommending for school boards to repeal these two regulations, as the information they contain is included in other policies. The Board will repeal these regulations.

IV. ADJOURNMENT was at 5:43 p.m.

Shirley Vass 8-11-16  
Board President Date

Deanna E. Saulon 8-11-16  
Board Secretary Date