

DOLORES SCHOOL DISTRICT RE-4A
BOARD OF EDUCATION
MINUTES FOR JUNE 26th, 2018
SPECIAL MEETING

Special Meeting
Professional Development Room

June 26th, 2018
5:00 p.m.

- I. CALL TO ORDER - The Dolores School Board special meeting was called to order at 5:00 p.m. on June 26th, 2018.
- II. PLEDGE
- III. ROLL CALL - Members present were: Casey McClellan (left at 5:10 p.m.), Vangi McCoy, Kay Phelps, Dee Prock and Deanna Truelsen. Scott Cooper, Superintendent, Phil Kasper, Interim Superintendent, Doreen Jones, Finance Manager, staff and community members were also in attendance.
- IV. APPROVAL OF AGENDA
A motion was made by Deanna Truelsen and seconded by Kay Phelps to approve the agenda with the additions, and to add a recommendation to hire and a personnel executive session.
Votes: McClellan-aye; McCoy-aye; Phelps-aye; Prock-aye; Truelsen-aye

Mr. McClellan has to leave; he asked to be informed of the retreat scheduling.

V. DISCUSSION

A. Set date for August Board Retreat – Action Item

Mr. Kasper would like to revisit the vision, mission and strategic plan goals. At their meeting last week the board entertained discussion regarding the possibility of doing a policy revision to admin and finance department about a method of establishing carryover, cash on hand, do we want to follow CASB recommendation, percentage of budget, etc., that's a bottom red line. Mr. Kasper would like clarification and direction here. He also would like to discuss a possible policy change centered around curriculum; currently it's two paragraphs, he feels that's not sufficient to direct the scope of curriculum management that the district needs. Administration will be invited, it will be a public meeting.

After discussion, a motion was made by Deanna Truelsen and seconded by Vangi McCoy to set the August Board Retreat for August 1, 2018, to include the drive, breakfast and a four-hour retreat, location TBD.

Votes: McCoy-aye; Phelps-aye; Prock-aye; Truelsen-aye

B. 2018-2019 Budget – Action Item

Discussion has taken place many times re the general funding. The booklet handed out was gone through.

Highlights - Changes from the previous meeting include:

Revenues \$7,063,031 – clarification, the FS moneys were included this year, so that was removed.
Expenditures \$7,296,517 – lowered all sub salaries back down to last year's budget; even though overages in all categories this year; will try to hold them to previous levels. Lowered legal expenses, exact salaries are being used, no cushion as previous years. Student government and DI are not separate line items. If purchases need to be made, go to Ms. Jones and they'll work something out within budget. CASB superintendent search was left in, \$15,000. Preschool requested electric sign and gravel; they can have one, opted to do gravel.
Deficit budget at this point.

Mr. Kasper met with a couple folks from the community and they had questions about the final approval of the budget. This is just a benchmark, a preliminary budget. Requested Ms. Jones explain to the audience about how CO benchmarks their budget process.

Ms. Jones reported that fiscal year starts July 1; the final budget is based on the student count in October. This month's budget is an estimate overall. In January the final budget is done when the

student count is known, you know what the funding is, new hires, etc.; budget needs to be adopted tonight to spend money by July 1st, with the final adoption done in January of each year.

Full-time online coordinator; Ms. Huffman found that in another line item; will still have that position but it's coordinated with something else; same with her sign language in person teacher.

Boettcher teachers – decision made to offer a stipend similar to what Durango does, \$5,500 stipend, with PERA and insurance, so a little over \$6,000 per resident.

Carryover is an estimate, it is requested that spending and purchasing stop April 15. However, purchase orders were being done even today, so best guess is approximately: Revenues \$7,274,411; expenditures \$6,901,068; carryover \$373,343. However, this includes grant revenues that haven't been spent; grant money for the health clinic and the early literacy grant, \$419,000. So there is not a carryover as previously estimated; the deficit is \$46,517.

Insurance reserves – placeholder for insurance premiums, flood insurance, BOCES is billed for ½ of some of the buildings. \$30,000.

Food service – total budget is \$279,159; also guesswork, will depend on number of students and sales of lunches; it's been recommended that the district increase food costs. The lunch costs at the elementary will increase from \$2.25 to \$2.35; Ms. Jones suggested increasing even more because current costs are so reasonable. More discussion will occur with Mr. Soukup. The numbers are a bit better this year than last and the hope is to continue that trend.

Bond fund – \$1,060,642; two bonds, 2015 for the BEST grant; in 2019 the library/commons/music room/woodshop bond will end. ML expires in 2024.

Capital Reserves – finishing of transportation building is budgeted here; \$45,000 for a mini bus; \$45,000 for technology. Will try to use ML funds for building issues this year. Total is \$593,000.

Pupil Activity – in and out fund; reporting only. total is \$256,000, pass through account.

Ms. Prock – specific line item for maintenance, like small projects around the campus, lightbulbs, broken doors, locks, etc., what is that? Ms. Jones – that's in the maintenance budget; ML money is used for this. She said there's various requests; Ms. Jones requested that requests be filled out so maintenance can prioritize them. Mr. Cooper reported the two new exterior doors were replaced already. And the three priority projects reported at the last meeting are budgeted for this year and will be done or are already done.

A motion was made by Deanna Truelsen and seconded by Kay Phelps to approve the 2018-2019 Fiscal Year Preliminary Budget as presented and adopt the following Resolution:

Resolution

Be it resolved by the Board of Education of Dolores Re-4A School District/BOCES in Montezuma County, that the amounts shown in the following schedule be appropriated to each fund as specified in the Adopted Budget for the ensuing year beginning July 1, 2018 and ending June 30, 2019.

| | APPROPRIATION AMOUNT |
|--|-------------------------|
| 1 . General Fund | 1. 11,176,642 |
| 1b. Insurance Reserve Fund | 1b. 30,000 |
| Special Revenue Funds: | |
| 3. Food Service Special Revenue Fund | 3. 279,159 |
| 5. Pupil Activity Special Revenue Fund | 5. 256,203 |

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| Bond Redemption Fund | | |
| 9a. Bond Redemption Fund | 9a. | 1,060,642 |
| Capital Projects Fund | | |
| 12. Capital Reserve Capital Projects Fund | 12. | 593,757 |
| TOTAL APPROPRIATION | 21. | 13,396,403 |

Votes: McCoy-aye; Phelps-aye; Prock-aye; Truelsen-aye

- C. Recommendation for hire
After discussion, a motion was made by Deanna Truelsen and seconded by Vangi McCoy to accept the Recommend for Hire of John Marchino, Jr. as the Dean of Students.
Discussion: Mr. Kasper reminded the board that they wanted to have an opportunity to discuss the qualifications of hiring; yes, the board would like that opportunity. Ms. Huffman made the recommendation and did the interviews. Dr. Cooper said this can be discussed in the upcoming executive session.
No vote taken.
- D. EXECUTIVE SESSION – PERSONNEL ISSUE
A motion was made by Deanna Truelsen and seconded by Vangi McCoy to break into executive session for the purpose of discussion regarding personnel matters as authorized by C.R.S. 24-6-402(4)(f). Those present at the outset of the executive session shall be members of the Board of Education, the Superintendent and the Interim Superintendent.
Votes: McCoy-aye; Phelps-aye; Prock-aye; Truelsen-aye

The Board broke into Executive Session at 5:40 p.m. and returned at 6:08 p.m. with no votes taken or decisions made.

A motion was made by Deanna Truelsen and seconded by Vangi McCoy to accept the Recommendation for Hire for John Marchino, Jr. as the Dean of Students.
Votes: McCoy-aye; Phelps-aye; Prock-aye; Truelsen-aye

A motion was made by Dee Prock and seconded by Deanna Truelsen to withdraw the employment offer to James Salzbrenner, with the Interim Superintendent providing written notice to Mr. Salzbrenner.
Votes: McCoy-aye; Phelps-aye; Prock-aye; Truelsen-aye

VI. ADJOURNMENT was at 6:11 p.m.



 Board President Date



 Board Secretary Date

8-24-18