

DOLORES SCHOOL DISTRICT RE-4A
BOARD OF EDUCATION
MINUTES FOR MAY 11TH, 2017
BOARD MEETING

Regular Board Meeting
Professional Development Room

May 11th, 2017
6:00 p.m.

- I. CALL TO ORDER - The Dolores School Board meeting was called to order at 6:01 p.m. on May 11th, 2017.
- II. ROLL CALL - Members present were: Rebecca Frasier, Dee Prock and Linnea Vass. Scott Cooper, Superintendent, Gary Livick, Elementary Principal, Doreen Jones, Business Manager, Chris Trusler, Athletic Director, staff and community members were also in attendance.
- III. PLEDGE AND MOMENT OF SILENCE
- IV. APPROVAL OF AGENDA
A motion was made by Dee Prock and seconded by Rebecca Frasier to approve the agenda with the additions.
Votes: Frasier-aye; Prock-aye; Vass-aye
- VI. MINUTES OF PREVIOUS MEETING FOR REVIEW OR CORRECTION
The January 12th, 2017, regular meeting minutes were approved as presented.
- VII. EXECUTIVE SESSION – LEGAL ISSUE
A motion was made by Dee Prock and seconded by Rebecca Frasier to move into executive session for the purpose of discussion regarding legal matters as authorized by C.R.S. 24-6-402(4)(b). Those present at the outset of the executive session shall be members of the Board of Education and the Superintendent.
Votes: Frasier-aye; Prock-aye; Vass-aye

The Board broke into Executive Session at 6:04 p.m. and returned at 6:46 p.m. with no votes taken and no decisions made.
- VIII. BOARD OF DISTINCTION - RANDY BLACK
Mr. Black reported the Dolores board has worked hard, and has been honored as the Board of Distinction, coming in second to the All State Board. This is a difficult volunteer job. Mr. Black facilitates the board retreats. As part of their goals, boards are expected to get better at what they do. Mr. Black read words as a token of appreciation for the work they've done.
- IX. CITIZENS TO ADDRESS THE BOARD
A. School Based Health Clinic Update – Architect Contract and Master Plan (Action Item) – Tim Flanagan
Mr. Flanagan is an architect and has some experience with school based health centers. He's met with Mr. Cooper. He supports the health center and is glad to be involved. Mr. Cooper reported we have the funds to cover expenses for a master plan, to be based on a clinic built within the secondary. The planning grant has been awarded, but does not fund until July 31st; \$3,000 is for the master plan; the district will pay \$1200. We have to act now on the planning process; the next grant opportunity is June 15, where we'll be applying for the capital improvement grant to build the facility. The master plan is needed for that grant application. Another grant will be applied for later to staff the facility. Ms. Frasier asked if we're awarded the capital improvement grant, can we reimburse ourselves the \$1200. Mr. Cooper doesn't think that will be allowed, we have contract service monies that can be used. Ms. Frasier asked if SWOS has operated their clinic and staffing completely through grants for 19 years; mostly, but they also charge their services. Mr. Cooper reported we're just providing the space, the SWOS nurses are working with the students who utilize the clinic. They are not our employees; we aren't staffing it, only providing the space. Mr. Cooper

reported there's a lot of grant money to fund school based health clinics. The master plan will be prepared the end of this month, completed by June 7th.

A motion was made by Dee Prock and seconded by Rebecca Frasier to approve Mr. Flanagan creating the master plan for the school based health clinic.

Votes: Frasier-aye; Prock-aye; Vass-aye

B. Athletic Trainers – Quality of care for Dolores students

Mr. Thomason and Mr. McLaughlin, athletic trainers, came to present on their training services expanding to surrounding schools, Cortez, Navajo Prep, Bayfield/Durango; they started reaching out to Dolores and Mancos and Telluride last year. What is an athletic trainer; designed to help the athletic individual. 60% of HSs have athletic trainers; more common in bigger districts; less common in smaller districts. Prevent, recognize, assess athletic injuries. Also, treatment and rehabilitation, and returning athletes to play. Work well with professionals that already exist, make referrals when needed, gatekeepers so to speak. Assessing risk is important. Emergency action plans, ADD, preparticipation physical, medical professionals making decisions after injury not coaches, someone on staff to treat concussions/brain injuries; important in early recognition, referrals, preventative measures. proper equipment fit, if injury occurs, getting checked appropriately by qualified people. 60% of injuries happen at practice. Having access to people on site to assess injuries or possible injuries.

Nick McLaughlin is the athletic trainer here at Dolores from Mercy Medical Center. Last year he was here once a week. This year he's been here a bit more; two days injury clinic and home game coverage for the entire year. The cost is \$1400 for his services, but provided over \$6,000 worth of services to students. Limited exposure, but successful. The cost this year was kept under \$3,000, with over \$11,000 worth of services. Dolores paid for once a week plus some home coverage; Mercy donated the rest. The cost went up but the value did as well, return on investment four to one.

A presentation was given regarding what injuries were seen and treated with the different sports.

They feel the health center will be an asset. The goal is to grow students who will continue to grow throughout life. Making sure they're cared for and healthy is important. The liability to school districts with concussions and standard of care has increased; it's a risk mitigation to have an athletic trainer on site. Mercy views this as a chance to build relationships within communities. They work with Southwest and refer to Southwest, too, not only catering to Mercy folks.

How can we make this work; fundraising, pay to play fees, advertising. There is value with the program and the services provided. The look forward to working with the district.

Mr. Trussler reported they also do a preseason baseline testing for concussions for each student on campus. If concussion symptoms are then present, they can perform the test, comparing it to the baseline. The concussion center is unique in the region, providing physical therapy and rehab for prolonged concussions.

C. Best Foot Forward Kindergarten Transition Initiative – Katrina Lindus

Ms. Lindus is the kindergarten coordinator for this initiative. School success is about family success and student success. This initiative is a partnership for all stakeholders. Ms. Lindus gave an overview of the transition program, being tailored to the student's needs. The Little Cubbies program is in its second year; offered to in district and out of district students. 12 were served this school year. All students in the '15-'16 school year transitioned to Dolores kindergarten. The age range is 2-5 years old. The Summer Cubbies is similar to the Little Cubbies. The kindergarten teacher play dates are also offered, home visits for families that come in for early registration; 28 students signed up for that for 2017. This year there were 29 early enrolled students; 10 families attended kindergarten meet and greet; 22 kindergarten visitors. Family nights are offered once per quarter to meet the parent liaison. School to community provides meetings and outreaches, fundraisers, local PR, online news, educating on all programs offered.

Financial history; year one was provided a planning grant, Dolores being one of five districts awarded. Year two, Dolores was one of only three districts provided a grant of \$50,000. Year three, this year, funded at a 75% rate; the district was responsible for 25%, which was close to 9,000, again, one of three districts awarded, Dolores being the only rural district. This year the request is \$12,000 to continue their work.

Parent testimonials were shared with the board orally and in their packets.

Mr. Cooper thanked Ms. Lindus for all of her work.

D. Boston/NYC trip (possible Action Item)

Ms. Frasier reported 23 people going on the trip; leaving at 4:30 a.m., arriving at 11:00 p.m.; June 5-June 10. The plan is to share hotel rooms before and after because of the early and late travel. In the past the board as provided \$500. The request is \$500.

A motion was made by Dee Prock and seconded by Rebecca Frasier to approve the \$500 donation to the Boston/NYC trip.

Votes: Frasier-aye; Prock-aye; Vass-aye

X. STRATEGIC PLAN UPDATE

A. Strategic Plan #1: Student Success! - Mr. Cooper reported most of SP 1 and 2 are in the board reports.

B. Strategic Plan #2: Student Centered Culture

C. Strategic Plan #3: Student First Financing – Ms. Jones presented to the board a preliminary budget for the general fund. Anybody that has requested money to date is included in this prelim, including salaries. This budget is based on a funded pupil count of 687.9 students. Our revenue for PPOR is approx. \$4,330,352. Mr. Cooper reported SB 267 will yield \$254,000 in revenue for the district, a one-time number. We're still \$450,000 in the red with next year's budget; there will be some carry forward but the total of that is unknown, knowing better in June. Mr. Cooper is not in favor of starting in the red next year as this year, so cutting of items in the budget will be determined next month. A red number in the prelim budget indicates a significant increase. It also includes a step for staff. Staff contracts are ready now. Ms. Frasier asked if they should wait until a budget is adopted; Mr. Cooper feels now is a crucial time, as other districts are signing, and recommends nothing less than a step. He feels this is important for retention and recruitment of staff. Ms. Prock agrees that solidifying contracts is important. Ms. Frasier asks when monies from SB 267 are doled out; it's monthly for the '17-'18 school year. \$125,000 has already been cut from the budget, along with some staff attrition.

A motion was made by Dee Prock and seconded by Rebecca Frasier to approve the double step increase of .50 for all classified staff and a step for certified staff.

Votes: Frasier-aye; Prock-aye; Vass-aye

XI. SUPERINTENDENT REPORT – The report is in the board packets. Ms. Vass congratulated Mr. Cooper on being nominated co-chair of the West Slope Superintendent's Conference.

XII. ACADEMIC REPORT

A. Elementary – Mr. Livick reported not much since last month has been happening. He'll discuss NWEA data at the next board meeting.

B. Middle School

C. High School – Mr. Cooper reported reports are in board packets. There are many activities planned, so if the board can make some dates, please do.

XIII. BOARD REPORTS AND REQUESTS

A. Student Government Report – Ms. Frasier reported officer elections have occurred. Mr. Trussler listed the officer positions for the 2017-2018 year.

B. BOCES – None.

C. District Accountability (WISCAT) – Ms. Snow distributed minutes to the board. Discussion is still around the school based health clinic. A rough of a needs based assessment has been drafted. The board will receive those surveys next week when they're final. Next year meetings will be held at a more convenient time for others to attend; hopefully then new leaders will step up. Mr. Cooper thanked Ms. Snow for her leadership with WISCAT.

D. Legislative Network Reports – Mr. Cooper reported a 2.9% increase in PPOR funds and a \$254,000 increase in rural sustainable funds. The negative factor stays flat. Ms. Vass reported CASB sent out their one-page network summary. Chalkbeat.org gives highlights of things going on in the state.

E. Board requests for agenda items, information, etc. – None.

F. Advocacy – None.

G. Town Board Report – Mr. Cooper reported hot patching is occurring all over town. Mr. Biard reported there's a new town board member.

H. Other Information - None.

Mr. Chavez addressed the board with a request to use a classroom; 10 HS students will be attending the early morning seminary class. Currently they have to travel to Cortez. 6:30 a.m. to 7:30 a.m. somewhere in the Dolores building would be ideal. This is the same request as Mr. Carpenter's facility use request; he requested the library. It will be needed every day there's school. Mr. Cooper reported the librarian is fine with that space being used. It is a four-year program, and there is graduation for them at the end of the year. Ms. Jones reported all necessary paperwork requests are completed.

XIV. ACTION ITEMS

- A. Approval of May bills and financial statements for period ending April 30th, 2017
- B. Approval of minutes for the January 12th, 2017, board meeting
- C. Personnel: **Approval of:**
 - Kindergarten Teacher:* Hollee Hutchins transfer to 2nd Grade
 - Dean of Students:* Dane Gallaher transfer to Woodshop Teacher
 - Woodshop Teacher:* Clint Schurr transfer to SPED Para
 - Fifth Grade Teacher:* Kathryn Lein**Resignation of:**
 - MS/HS Art Teacher:* Jay Anderson
 - Sixth Grade Teacher:* Clay Tallmadge
 - Second Grade Teacher:* Megann Vialpando
 - Elementary Counselor:* Karen Finch
 - HS Social Studies Teacher:* Brian Kelley
 - MS Language Arts Teacher:* Arita Graham

D. Policies:

CODE	TOPIC	READING
DJCA	Purchasing Procedures	review
DJCA-R	Purchasing Procedures – regulation	review
JICDD	Violent and Aggressive Behavior	1 st reading
JICDE	Bullying Prevention and Education	1 st reading
◆ Required by law † New Policy		

- E. Approval of Hearing Officer's recommendation for Expulsion
- F. Approval of 12 weeks of maternity leave (Aug. 15th, 2017 – October 31, 2017, for Maggie Gillette)

A motion was made by Dee Prock and seconded by Rebecca Frasier to approve the Action Items as presented.

Discussion: Ms. Vass reported the regulation for DJCA should be DJCA-R (corrected above)

Votes: Frasier-aye; Prock-aye; Vass-aye

XV. DISCUSSION AMONG BOARD MEMBERS

- A. Board Retreat – Mr. Cooper reported following up from the last board discussion; Rico courthouse is not available. Sophia's will cost about \$400, which includes refreshments, lunch and the space. The board requested Mr. Cooper to check on the library for the July 31st date; he'll report at the June board meeting for final approval.
- B. Policy GCBA-E2 – Coaches/Sponsors salary schedule

Mr. Cooper reported there's a proposal in the board packets. He is recommending approval of the proposed policy numbers. Major increases are \$300 more for every coach, approx. 41 or 42, if all positions are filled or needed. The AD supervises all of those positions. The AD increase is up to \$15,000 from \$5,000, where it is today. The total amount requested is up approximately \$22,300 for 2017-'18. Discussion ensued on the work the AD and coaches put in for their student athletes. This is included in the prelim budget Ms. Jones provided. The athletic trainers are not included in the prelim budget. Mr. Trussler reported on discussions and negotiations with the Mercy athletic trainers. Ms. Frasier asked if the numbers are sustainable, being we're in a deficit. The deficit number will decrease

but not completely. This can continue to be reviewed and monitored. An increase in pay to play fees could help cover some of the salary increases. Ms. Snow expressed concern that parents won't pay, as they haven't in the past, for non-sport activities, i.e., Destination Imagination. She has paid out of her own pocket for students to participate because parents have refused, feeling it's not a sport, therefore there shouldn't be pay to play fees.

A motion was made by Dee Prock and seconded by Rebecca Frasier to put the proposed Policy GCBA-E2 on the table for discussion and review, for discussion at the next policy meeting.

Votes: Frasier-aye; Prock-aye; Vass-aye

C. Preschool tuition increase request (Action Item)

Ms. Rosenkrance is requesting an increase in tuition for preschoolers to help with the food program; reimbursement has drastically changed. The amount of tuition paying families has increased; so reimbursement rates have decreased. This was discovered this year. Normally the General Fund contributes approximately \$30,000-\$35,000 for Preschool. This year it may be as much as \$60,000 - \$65,000. The requested increase is from \$30 to \$34, which is comparable to surrounding districts.

A motion was made by Dee Prock and seconded by Rebecca Frasier to approve the increase in preschool tuition from \$30 to \$34 for full day attendance.

Votes: Frasier-aye; Prock-aye; Vass-aye

XVI. ADJOURNMENT was at 9:00 p.m. The next board (policy) meeting will be held on Wednesday, June 7th, 2017, at 5:00 p.m.

Simma R. Vass 6-7-17
Board President Date

Deonna E. Swanson 6-7-17
Board Secretary Date