

DOLORES SCHOOL DISTRICT RE-4A
BOARD OF EDUCATION
MINUTES FOR OCTOBER 12th, 2017
WORKSHOP and BOARD MEETING

**Workshop
Professional Development Room**

**October 12th, 2017
5:30 p.m.**

- I. CALL TO ORDER – The Dolores School Board workshop was called to order at 5:30 p.m. on October 12th, 2017.
- II. ROLL CALL - Members present were: Deanna Truelsen and Linnea Vass. Scott Cooper, Superintendent, Doreen Jones, Finance Director, staff and community members were also in attendance.
- III. DISCUSSION – AGENDA TEMPLATE

No work session took place as there was not a quorum present.

**Regular Board Meeting
Professional Development Room**

**October 12th, 2017
6:00 p.m.**

- I. CALL TO ORDER - The Dolores School Board meeting was called to order at 6:00 p.m. on October 12th, 2017.
- II. ROLL CALL - Members present were: Rebecca Frasier, Vangi McCoy (via telephone through reading of Action Items), Deanna Truelsen and Linnea Vass. Scott Cooper, Superintendent, Jenifer Huffman, Secondary Principal, Gary Livick, Elementary Principal, Doreen Jones, Business Manager, staff and community members were also in attendance.
- III. PLEDGE AND MOMENT OF SILENCE
- IV. APPROVAL OF AGENDA
A motion was made by Deanna Truelsen and seconded by Vangi McCoy to approve the agenda with the additions, with the following change: Moving the Action Items up to after the Approval of the Agenda.

Discussion: Ms. Frasier did express concern re the consent agenda, feeling that if it was in place board members would be unable to pull things out for a separate vote. Ms. Truelsen feels this can still happen, although when Ms. Frasier attempted to do that in the past it was not considered and the motions failed, not receiving a second.

Votes: Frasier-aye; McCoy-aye; Truelsen-aye; Vass-aye

- VI. ACTION ITEMS
 - A. Approval of October bills and financial statements for period ending September 20th, 2017
 - B. Approval of minutes for the September 6th, 2017, policy meeting, and the September 14th, 2017, workshop and regular board meeting, and the September 25th, 2017, special board meeting.
 - C. Personnel: **Approval of:**
 - Substitute Teacher:* Quaylen Lambson
 - Substitute Custodian:* Alicia Williford
 - SHP Grant Social Workers:* Margaret "Peggy" Pine, Nicholas Maez
 - Secondary SPED Para:* Joel Balderrama
 - Toddler After Care Para:* Jaden Halsey**Resignation of:** *Infant/Toddler Paras:* Amy Gordanier, Karina Chavez

D. Policies:

CODE	TOPIC	READING
IHCDA	Concurrent Enrollment	review
GCG-E	Part-time & Substitute Staff, exhibit	review
GDA-E26.1	Social Worker (Grant Funded) job descript.	1st reading
GDA-E27	Secondary Advising Specialist	1st reading
GDA-E28	Elementary Student Services Specialist	1st reading
AC♦	Nondiscrimination /Equal Opportunity	2nd reading
AC-E-1	Nondiscrimination / Equal Opportunity, exh.	2nd reading
GBA♦	Open Hiring / Equal Employment Opportun.	2nd reading
GBGE	Staff Maternity / Paternity /Parental Leave	2nd reading
JB♦	Equal Educational Opportunities	2nd reading
JF♦	Admission & Denial of Admission	2nd reading
JII	Student Concerns, Complaints & Grievances	2nd reading
GBEB	Staff Conduct	2nd reading
GBJ	Personnel Records and Files	2nd reading
GBK-R	Staff Concerns / Complaints / Grievances	2nd reading
GC	Professional Staff	2nd reading
DH	Bonded Employees & Officers	2nd reading
JLCB-R	Immunization of Students	2nd reading
JICH♦	Drug & Alcohol Involvement by Students	2nd reading
JLCD	Administering Medications	2nd reading
ADF♦	School Wellness	1st reading
ADF-R	School Wellness –regulation	1st reading
EF	School Nutrition Program	1st reading
EF-E-1♦†	School Meal Payments – exhibit	1st reading
EF-E-2♦†	Civil Rights Complaint –School Nutrition	1st reading
EFC	Free & Reduced-Price Food Services	1st reading
EFEA♦	Nutritious Food Choices	1st reading
EFEA-E	Healthy Beverages Standards...	1st reading
IKF♦	Graduation Requirements	1st reading
IKF-2♦	Graduation Requirements-exhibit	1st reading
BCB♦	School Board Member Conflict of Interest	1st reading
BEDF	Voting Method	1st reading
BID/BIE	School Board Member Compensation	1st reading
DAC♦†	Federal Fiscal Compliance	1st reading
DJ/DJA	Purchasing Authority	1st reading
DJB♦†	Federal Procurement	1st reading
DJB-R♦†	Federal Procurement – regulation	1st reading
DJE♦	Bidding Procedures	1st reading
DKC♦	Expense Authorization / Reimbursement	1st reading
EHB	Records Retention	1st reading
GBEA♦	Staff Ethics / Conflict of Interest	1st reading
JRCB♦†	Privacy & Protection of Confidential Info.	1st reading
JRCB-R♦†	Privacy & Protection... - regulation	1st reading
IHCDA	Concurrent Enrollment	review

♦ Required by law † New Policy

E. Approval of donation to Teddy Bear Preschool from Johnson Memorial United Methodist Church for \$500

F. Approval of FY 2016-2017 Audit

G. Approval of Owner's Rep Contract

- H. Approval of material donation from Stone Sand & Gravel for MS and Preschool playground, valued at \$2,741.45

A motion was made by Deanna Truelsen and seconded by Vangi McCoy to approve the Action Items as presented.

Votes: Frasier-aye; McCoy-aye; Truelsen-aye; Vass-aye

- V. MINUTES OF PREVIOUS MEETING FOR REVIEW OR CORRECTION
The September 6th, 2017, policy meeting, the September 14th, 2017, workshop and regular board meeting, and the September 25th, 2017, special board meeting minutes were approved as presented.
- VI. CELEBRATIONS
- VII. CITIZENS TO ADDRESS THE BOARD
A. Steve Nowlin/Kaylee Green – SRO Report
SRO Green reported on speeding, parking in the fire lane. Four assessments have been done with two calls to CPS. A request was made to be a permanent agenda item.
- VIII. STRATEGIC PLAN UPDATE
A. Strategic Plan #1: Student Success!
B. Strategic Plan #2: Student Centered Culture
C. Strategic Plan #3: Student First Financing
- IX. SUPERINTENDENT REPORT – Dr. Cooper's report is in the board packets. Ms. Frasier asked about the ongoing costs of the school based health clinic. Dr. Cooper reported that the Owner's Rep., Jim Ketter estimates the utilities would be about \$190-210 monthly; no estimate for custodial, although it shouldn't take the janitors more than an hour each evening to clean. There was no estimate given on ongoing supplies cost. Ms. Archer will be at a meeting to answer questions on 10/24 and 10/26 at 5:00 p.m. Ms. Frasier asked about the results of the survey; results disseminated by Dr. Cooper and discussed by Ms. Goslin and should be attached.
Ms. Frasier asked about the Owner's Rep quote, as it was previously estimated at \$8,000, and is now up to \$14,000. It was stated that it is also a time and materials contract, so the cost can go up or down.
- X. ACADEMIC REPORT
A. Elementary – Mr. Livick's report is in the board packets.
B. Middle School
C. High School – Ms. Huffman's report is in the board packets.
- XI. BOARD REPORTS AND REQUESTS
A. Student Government Report – No report.
B. BOCES – Dr. Cooper stated that there was nothing to report.
C. District Accountability – Multi Tiered Systems of Support Leadership Team (MLT) – They are meeting regularly, and discussing how to best use grant money.
D. Legislative Network Reports -
E. Board requests for agenda items, information, etc. – Ms. Frasier asked if there were any messages for the board from the website; Dr. Cooper reported one, concerns re the school based health clinic. Dr. Cooper reported the messages come from Mr. Baxter and he will have them forwarded to the board.
Ms. Jones asked if the board needs to approve the lease agreement request from Ms. Pine; the district is paying for her deposit and first month's rent. Ms. Frasier believes the district doesn't provide pay advances to employees as stated in the employee handbook. Ms. Truelsen considers a pay advance goes directly to the employee and this did not fall under that understanding. Ms. Vass agreed that it's not an advance. Ms. Frasier disagrees and feels it is a pay advance and they are going against the handbook. Ms. Huffman said she was aware of previous employees receiving help with moving expenses and wished she would have negotiated that into her contract. Ms. Frasier feels if this is going to continue, the employee handbook should be amended to reflect the change. Dr. Cooper will go forward with the plan with the blessing of two board members and grant the request for the lease agreement approval, stating it will be taken out of her first month's check.

- F. Advocacy –
- G. Town Board Report – Deanna Truelsen stated that there are ongoing meetings concerning the playground. They have hired the company that the package was originally purchased from to do an assessment and give an estimate for repair or replacement.
- H. Other Information -

XIII. DISCUSSION AMONG BOARD MEMBERS

- A. New transportation building – Larry Funk, Transportation Director, is developing a preliminary sketch of a new transportation building, to begin to get rough estimates to see if it may be feasible.
- B. School Calendar for 2018-2019 – The Calendar Committee has been formed and meetings are scheduled to get input for the 2018-2019 calendar.
- C. Policy GCG-E – Part time and substitute professional staff employment - During a review of the current rates for substitutes, it was noted that as of January 1st the para and 1-year substitute rate of pay would not be meeting the minimum wage requirement. The suggested daily rates are adjusted accordingly on the attachment.
- D. Fire science course – a representative will be at the November board meeting to discuss a possible Fire Science course.
- E. Policy GCBA-E-2 – Extracurricular Pay for Coaches and Sponsors (Action Item) – the Board discussed policy GCBA-E2 previously and it reached 2nd reading at the September board meeting. However, Knowledge Bowl and Band/Choir were not included. A request was made to add both categories, which are reflected on the exhibit.

F. **A motion was made by Deanna Truelsen and seconded by Vangi McCoy to approve Policy GCBA-E-2.**

Votes: Frasier-nay; Truelsen-aye; Vass-aye

XII. ADJOURNMENT was at 7:32 p.m. The next policy/board meeting will be held on Thursday, November 9th, 2017, at 5:30 p.m.


 Board President _____ Date _____

 12-14-17
 Board Secretary _____ Date _____