

DOLORES SCHOOL DISTRICT RE-4A
BOARD OF EDUCATION
MINUTES FOR FEBRUARY 4th, 2020
BOARD MEETING

Policy Meeting
Professional Development Room

February 4th, 2020
5:00 p.m.

- I. CALL TO ORDER - The Dolores School Board meeting was called to order at 5:05 p.m. on February 4th, 2020.
- II. ROLL CALL - Members present were: Maegan Crowley, Casey McClellan, Kay Phelps, Lenetta Shull, and Clay Tallmadge. Lis Richard, Superintendent, Doreen Jones, Financial Director, Kelly Howerton, Elementary Principal, and Laurie Arnett, District Secretary were also in attendance.

III. POLICIES

CODE	TOPIC	READING
ADE	Innovation in Education	review
ADE-R	Innovation in Ed. Procedures, regulation	review
BC-R	School Board Member Financial Disc., reg.	review
BEC	Executive Sessions	review
BEDA	Notification of School Board Meetings	review
CBF	Superintendent's Conduct	review
GBEB♦	Staff Conduct (and Responsibilities)	review
GCE/GCF-R	Professional Staff Recruiting/Hiring, regulation	review
GDE/GDF-R	Support Staff Recruiting/Hiring, regulation	review
ILBC♦	Early Literacy & Reading (READ Act)	review
ILBC-R♦	Early Literacy & Reading (READ Act), reg.	review
JLCD	Administering Medications to Students	review
JLCDB	Administration of Medical Marijuana to...	review
KFA♦	Public Conduct on District Property	review
IHCDA	Concurrent Enrollment	review
IHCDA-R	Concurrent Enrollment – regulation	review
JICDA	Code of Conduct	review
JKD/JKE♦	Suspension/Expulsion of Students...	review
JKD/JKE-R♦	Suspension/Expulsion of Students, regulation	review
JKD/JKE-E	Grounds for Suspension/Expulsion	review
BDB	Board Officers	review
BDC	Appointed Board Officials	review
BDG	School Attorney/Legal Services	review
CC	Administrative Organization	review
CCA	Organizational Chart	review

♦ Required by law November 2019 CASB special update
† New Policy January 2020 CASB special update
Policy review requested by the Board

Policies were discussed individually and in detail. Mrs. Arnett explained the reason for the CASB revisions, most of which were legislative changes.

ADE – Innovation in Education; ADE-R – Innovation in Education-R – In the past, this policy has not been adopted due to the extensive requirements for “innovative” or “community” schools. After much discussion, the Board would like to adopt this policy and regulation to implement at a future date.

BC-R – School Board Member Financial Disclosure – CASB made changes only to the gift disclosure amount a board member may receive under state law. The amount was increased from \$59 to \$65. This is one of several policies CASB updated with this particular change. The Board will adopt the CASB revised policy.

BEC – Executive Sessions – Executive sessions for the purpose of discussing negotiations for collective bargaining or employment contracts is prohibited by state law. Last September, new state law changes allow executive sessions for the purpose of “developing the strategy” for these negotiations. CASB has added a note and language in the revised policy to make this distinction clear. The Board will adopt the CASB sample policy.

BEDA – Notification of School Board Meetings – The passage of HB19-1087 has resulted in changes to the Colorado Open Meetings Law, and thus extensive changes to the CASB revised policy on school board meeting notification. All schools are now required to post school board meeting agendas on their websites, which the district already does. Mrs. Arnett asked the Board if they would like her to continue posting the agendas in the current physical posting places. The Board members stated that they would prefer to do that. The Board will adopt the CASB changes to this policy, but also include a paragraph that was struck by CASB. The paragraph states that copies of the agenda will be available to community and staff upon publication and dissemination to the Board.

GBEB – Staff Conduct (and Responsibilities) – Several policies regarding staff were changed by CASB as a result of the passage of HB19-1166. With this new legislation, if a fingerprint based background check does not show a disposition for an arrest, the applicant must submit a name based criminal history record check. Mrs. Arnett talked to Sheriff Nowlin to ask how this would be done, and he explained that the applicant would need to get the record of the disposition from the court, and provide a copy to the district and Colorado Bureau of Investigation. The Board will adopt the CASB revised policy.

GCE/GCF-R – Professional Staff Recruiting/Hiring, regulation – This policy has the same CASB revisions as GBEB. The Board would like to adopt the changes; however, they would like to put it on hold at this time in order to update the Hiring Procedure Flowchart at the end of the district’s current policy. The flowchart for hiring certified staff does not include the interview committee makeup (principal, teachers, and other administrators). Mrs. Richard would like to have some specific guidelines on the policy for this. The Board will hold this policy in order for Mrs. Richard to investigate the best way to determine the composition of interview committee.

GDE/GDF-R – Support Staff Recruiting/Hiring, regulation – The Support Staff hiring policy has the same revisions regarding proof of arrest record disposition, as the two previously discussed policies. The Board will adopt the CASB revised policy.

ILBC – Early Literacy & Reading (READ Act); ILBC-R – Early Literacy & Reading (READ Act), regulation – Due to the amendment of the READ Act last year, CASB has made many changes to this policy and regulation in order to comply with the new state regulations. Among the revisions are clarification on professional development and training requirements for teachers, expanded reporting requirements for schools, promotion/retention decisions, and distribution of per-pupil monies. The Board will adopt the CASB revisions.

JLCD – Administering Medications to Students – With the passage of the Farm Bill, hemp products are no longer a controlled substance. CASB has made revisions to this policy and the following policy to clarify that cannabis products that contain less than 0.3% THC are considered industrial hemp and are not controlled substances. The revised policy language from CASB also makes clear that over-the-counter hemp-derived CBD products are not FDA approved. Mrs. Arnett asked Mrs. Brisbin, the school nurse, to review this policy and offer any suggestions/concerns to the Board. Mrs. Brisbin recommends adopting the CASB revisions on this topic and including a statement that over-the-counter products will not be given at school unless they are an FDA regulated product. Mrs. Brisbin also wanted to strike the paragraphs and new revisions regarding stock epinephrine, as she does not stock it for a variety of reasons. The Board will accept Mrs. Brisbin’s recommendations with the exception of striking “Advil” from the policy, as it is just used as an example.

JLCDB – Administration of Medical Marijuana to Qualified Students – The only change CASB made to this policy was to add a definition of medical marijuana – a cannabis product with a THC concentration greater than 0.3 percent. The Board will adopt the CASB revisions.

KFA – Public Conduct on District Property – CASB revised this policy to include the detailed description of a deadly weapon. The Board will accept the CASB revised policy.

IHCDA – Concurrent Enrollment, IHCDA-R – Concurrent Enrollment, regulation - SB19-176 amended the Concurrent Enrollment Programs Act, and as a result, CASB made extensive changes to this policy and regulation. Among the changes was clarification on the definition of “concurrent enrollment”, removing tuition costs for qualified students, and removing the limit on the number of postsecondary courses in which a student can enroll. The Board will adopt all the CASB changes.

JICDA – Code of Conduct – Due to new legislative changes in discipline for students preschool through second grades, CASB has edited both this policy and the policy on suspension and expulsion. All revisions will be adopted by the Board.

JKD/JKE – Suspension/Expulsion of Students; JKD/JKE-R- Suspension/Expulsion of Students, regulation; JKD/JKE-E – Grounds for Suspension/Expulsion – All CASB edits made to this policy, regulation and exhibit are a result of new legislation on discipline for students below the 3rd grade. The Board will accept all CASB revisions.

BDB – Board Officers – Board Secretary Crowley asked that this policy be reviewed, as the job duties listed for the Secretary OF the Board appear to overlap with the duties of the Secretary TO the Board. After thoroughly reviewing each job duty, the Board would like to move two of the Secretary duties to policy BDC, Appointed Board Officials, and assign those duties to the District Secretary. In like manner, some of the job duties listed for the Treasurer will be moved

to policy BDC, and placed under the Finance Director responsibilities. The Board also would like to add language that makes it more clear that the Secretary and Treasurer of the Board will “perform or cause to be performed ‘through delegation’ “, their job duties.

BDC – Appointed Board Officials – Although this policy closely matched the CASB sample policy, it was quite outdated in practice. The Board made several changes to this policy in order to provide more clarity and distinction in the job duties of the Board, and those of appointed officials. Several job duties for the Secretary and Treasurer of the Board (from policy BDB – Board Officers), were moved to this policy and placed under the District Secretary and Finance Director responsibilities.

BDG – School Attorney/Legal Services – After reviewing this policy, there was some discussion about our current legal representation. Mrs. Richard read the Montezuma-Cortez district policy on legal services, and the Board was in agreement that their policy gave a much clearer picture of school attorney responsibilities and obligations to the district. The Board will adopt this policy.

CC – Administrative Organization – The district policy on administrative structure was outdated. The Board would like to adopt the CASB sample policy in order to align the district policy with the most recent CASB version.

CCA – Organizational Chart – The previous policy (CC – Administrative Organization) allows the superintendent to create the administrative structure, and this policy is the organizational chart for that structure. Mrs. Richard has restructured this chart to bring it up to date. The Board will adopt the suggested policy from Mrs. Richard.

VI. ADJOURNMENT was at 7:35 p.m.

Board President _____ Date _____

Board Secretary _____ Date _____