

District Accountability Committee

Meeting Minutes

Date: March 9, 2020 **Time:** 5:00 p.m. **Location:** District Administration Office

In attendance: Alesa Reed, Liz Richard, Sue Garlick, Shirley Tourjee, Kristin Pejsa, Shalun Maloney, Sarah Harmeyer, Shaine Gans, Della Pope, Kim Parr, Staci Cost, Justin Schmit, Deanna Truelsen, Val Truelsen, and Wendy Moore.

Meeting was called to order at 5:05 by DAC Chairperson Staci Cost.

- I. **UIP (Unified Improvement Plan)** – Alesa Reed, district’s curriculum coordinator, shared that she was hoping to have feedback from the Colorado Department of Education (CDE) on UIP draft she submitted last month. As of this time, there has been no news. With most of the editing completed, DAC recommended the UIP is ready for the board’s approval. Alesa Reed and Staci Cost are presenting it to the Board of Directors at Thursday’s board meeting this week. The UIP needs to be submitted to the CDE by April 15, 2020.
- II. **DAC’s Role** – Superintendent Richard reviewed and clarified DAC’s responsibilities on page 14 of the District Accountability Handbook from the CDE. Some of the annual priorities of this committee are to submit recommendations to our board of education concerning the preparation of the district’s Performance plan and promote parent involvement as per CDE and Dolores School District policies. DAC may be charged by our school board to study areas and issues, as we were this year with “climate” surveys. We also looked over the district’s 2019 Performance framework, as well as the Performance framework of the elementary and secondary. This information is used to prepare the UIP and to make suggestions to the board of any goals or changes applicable to the school district’s performance.
- III. **DAC Survey Subcommittee -**
 - a. Next survey plan – Classified staff (paras, secretaries, cafeteria staff, bus drivers)
We confirmed the questions and the answer choices that will get the best feedback. Staci will set up the survey using Survey Monkey.
 - b. TLCC news update – 86.9% of district responded with 100% of elementary certified staff and 81% of secondary staff. Three preschool certified staff didn’t get to participate. DAC plans to present the survey results to the school board at April’s board of directors meeting.
- IV. **Future Business –**
 - a. DAC information added to district website – Staci is meeting with Mark Baxter, Technology Director, to set up link for DAC.

Meeting adjourned at 6:40. Because of COVID-19 prevention in effect, DAC’s next meeting scheduled for Monday, March 30 will be through Zoom Video Communications, a remote conferencing service. The meeting will begin at 6:00 P.M.

Submitted by,
Wendy Moore, DAC Secretary