



# District Accountability Committee

## Meeting Minutes

**Date:** June 29, 2020

**Time:** 5:30 p.m.

**Location:** Google Hangouts

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In attendance: Staci Cost, Kristin Pejsa, Kim Parr, Sarah Harmeyer, Shaine Gans, and Wendy Moore.

Meeting was called to order at 5:35 by DAC Chairperson Staci Cost.

**I. Plan for Back to School Night – August 20, 2020**

- a. Staci plans to attend the booster club meeting in July to discuss having a joint booth and will speak to elementary PTA as well.
- b. Wendy and Kristin will put together a brochure for a handout highlighting DAC's responsibilities, accomplishments, etc.
- c. Staci, Kim, and helpers are making a poster for the booth that goes along with the highlights of the brochure.

**II. Build Time Line for Surveys for 2020-2021 school year –**

- a. Classified and certified staff online surveys with introduction letter go out at the same time, preferably on a staff work day in which a designated time has been set aside to complete. This goes for all departments. We are hoping for a time and the day of February 12, 2021 to be approved for this.
- b. Parent/family survey will go out one to two weeks after staff surveys. Shaine will contact Mark Baxter for fine-tuning the survey for families with children enrolled in all schools.

**III. Exit Survey –**

- a. Can schools' secretaries send out Exit survey to families after they leave?
- b. Survey's data can be collected throughout the year and presented to board at one time.

**IV. Future Business -**

- a. How do we communicate with the board regarding our responsibilities? Is it possible to have a board member as a liaison that can communicate questions that we have to the rest of the board?
- b. Doreen Jones, district business manager, will present the budget to those present at our meeting in July.

Meeting adjourned at 6:30. DAC's next meeting is their regular meeting on July 27, 2020 and will be held at the district office courtyard with social distancing.

Submitted by,  
Wendy Moore, DAC Secretary