



District Accountability Committee

Meeting Minutes

Date: September 28, 2020

Time: 5:30 p.m.

Location: District Admin./Google Hangouts

In attendance: Staci Cost, Kristin Pejsa, Shirley Tourjee, Justin Schmitt and Wendy Moore. On Google Hangouts: Michael Nielson, Tara Olson, Sue Garlick, Shaine Gans, Sarah Harmeyer.

Meeting was called to order at 5:35 by DAC Chairperson Staci Cost.

- I. **Review of timeline** – Our plan is for TLCC and Staff surveys to be administered on a Professional Development day in February. The UIP is submitted every other year and will be again in 2022. The UIP committee has requested two DAC members to serve on it. Justin Schmitt is already on it as an administrator. Our representatives are Michael Nielson and Sue Garlick. Staci will be getting the Time Line out to members for review before the next DAC meeting.
- II. **Accountability for membership** – According to District Policy AE-R-3 under Membership, d. Any member absent without valid reason for three consecutive meetings will be dropped as a committee member. A member's absence will be determined by a roll call at each meeting.
- III. **Discussion of the board meeting** – During September's meeting, the board voted to keep Staci Cost as Chairperson and Wendy Moore as Secretary of the District Accountability Committee for the 2020 – 2021 school year. They also want the DAC to continue the surveys we started last year.
- IV. **Survey Update** – The survey committee met earlier this month. Some concerns they have are making one survey to serve two purposes, as brought up by the board to help the DAC. After some consideration, the survey committee believes these should be two separate surveys with different focuses. DAC's plan is for the Parent Survey to go out to families in January, so that if there is an issue, it may be addressed before the end of the school year. The Exit Survey can be put out by the school administration/secretaries or registrar as a family/student leaves the district.
- V. **Parent Involvement ideas** – Following a discussion, DAC wants to utilize and help strengthen the communication resources each of our schools and Superintendent already have in place by adding a link to each for questions, concerns, comments, and celebrations to share with us. We will check with the pre-school on their parent communication, as well. This should provide consistency with feedback throughout the district. The MTSS (Multi-Tiered System of Supports), chaired by DAC member, Tara Olson has prioritized their focus this year with being family involvement also.
- VI. **Future Business** –
 1. Mentorship Program – follow-up
 2. Fall NWEA results – looking for any drastic changes since last year's testing.

Meeting adjourned at 6:25. DAC's next meeting is their regular meeting on Monday, October 26, 2020 and will be held at the district office meeting room and on Google Hangout.

Submitted by,
Wendy Moore, DAC Secretary