



**Dolores Bears Booster Club
Meeting Minutes
November 2, 2020**

Present: Kim Parr, Pamela Wilderson, Brenda Spurlock, Rene Farias, Stacy Cost, Lauryl Shafer-via phone, Heather Welch, Jennifer Scott, Christina Eastman

The meeting was called to order at 5:14 pm.

Secretary Minutes: Minutes from the October 5th meeting were shared by Pam. Staci made a motion to approve the minutes and it was seconded by Kim. Minutes were approved.

Treasurer's Report: Kim shared the treasurer's report. Total balance was \$4,938.91. Total deposits were \$3,530.00 and total expenses were \$381.00. The ending balance was \$8,087.91. Rene made a motion to approve the treasurer's report and Staci seconded the motion. Treasurer's report was approved.

Concessions Report:

- **Currently** we are not doing concessions due to CHAASA rules. We gave away coffee and coco at the Homecoming game and it was very much appreciated and well received. We received \$75 in our donation jar which basically covered the cost of the coco. Kim made a motion to approve the concession's report. Rene seconded the motion

Old Business:

- Operation Graduation – We will set meeting date for December to meet with parents to discuss this.
- Homecoming – We provided coco and popcorn at the Social which went well. 99 cups were used and this number includes a few students who got seconds.
- Water Bottle Filler Stations- Brenda reported the MS filling station/machine is finally installed and it's working well. The school has purchased two more for the HS and one for the commons.
- Bear Backers - Discussed ideas on getting our sponsors/businesses more recognition. One suggestion was that Bear Backers names would scroll through on the LED sign out front. Pam will talk to Susan to see if this is possible to do. Jennifer mentioned having it announced on the CROW radio station. Kim will talk with the Radio station about doing that. We also discussed putting out large signs in front of businesses, that indicate they are a Bear Backer. Brenda will check into getting signs, etc.
Kim asked when do we send out the window stickers and thank you cards? Brenda shared that that has typically been done during a Booster Club meeting. We will send these out Thank Yous and stickers at the next meeting on 12/7/2020. Brenda will purchase the thank you cards and check on stickers. Kim will print out address labels for mailing.

New Business:

- By laws and Financial Report - Booster Club (BC) and Operation Graduation (OG) - Booster club operates under established Bylaws and we keep current up to date minutes and financial reports. However, that is not the same for Operation Graduation. Typically, they do not have a good paper trail and this needs to be fixed this year so that it does not put our 503C in jeopardy. Shelly shared that last year Booster Club did not get the appropriate paperwork from OG. We will be holding a meeting soon for all senior parents interested in OG to discuss establishing

officers, the Memorandum of Understanding (MOU) and the expectations for those involved with OG.

Laurel shared we have Bylaws that are updated and approved annually and that we file a 990 and a Certificate of Good Standing with the state each year. We also approve our Bylaws annually. When we took OG “under our wing” they fell under the same Bylaws and accountability in regard to how the money is spent, just like Booster Club. OG will need to operate just the same as the Booster Club. This is spelled out in the MOU between OG and BC. Brenda said we have everything we need in place for OG to work under us, it just needs to be communicated explicitly to those who will be in charge of OG. We need to be sure that the bank will allow the BC to see what is happening with OG financially since they fall under our Bylaws, etc. Last year the bank changed things and BC could not see the transactions for OG which was big problem.

Operation Graduation (OG) – 2 parents have already come forward to volunteer to be OG officers. Christina Eastman has volunteered to be the Treasurer. Brenda shared that she had sent text messages with information about Operation Graduation, to the contacts she had, and also asked for volunteers. Several parents responded to her and said they would be interested in helping or possibly serving as an officer. Senior parents will be notified that there will be a meeting on Dec. 1, 2020 @ 5:00 in the HS Commons to discuss OG.

Our next meeting will be Monday December 7, 2020 at 5:00 pm. Place to be determined-moving inside.

Meeting adjourned at 6:02 pm.

Notes submitted by P. Wilderson