



Dolores Bears Booster Club Meeting Minutes

August 15, 2022

Present: Shelly Purkat; President, Rylie Jo Kiddo; President Elect, Kim Parr; Treasure, Staci Cost; Secretary, Amanda Puett, Becca Samulski, Katie Mikkelson, De De Conrad, Matt Walker, Reece Blincoe.

The meeting was called to order at 5:05 pm.

Introductions: Description of Booster Club scope of the club: Bear Backers donate money to the Booster Club, Booster Club is a non-profit 501c3 and all fundraising goes back to the school and students. The Booster Club oversees the concessions, fund raising, the Just Because Scholarship, Senior banners, support after school activities, assist with Operation Graduation, Homecoming, and involve community and support staff and students. Introductions of the Booster Club participants. Concessions will be managed with the help of the Athletic Director, Matt Walker and the concessions coordinator. After school activities can sign up to raise money for their organization. The organization will run concessions with the support of the concessions coordinator and they split the profit 50/50 with the Booster Club. If they bring in their own food, they collect 100% of the profit. The after school activities can put in a request for funds from the Booster Club. If an organization asks for a donation from the Booster Club, it is asked that the organization signs up for at least one event for concessions. The Bear Backer Form gives examples of other Booster Club contributions.

Secretary Minutes: Motion made by Staci to table the approval of the minutes from the May 2nd Booster Club Meeting from the previous secretary. The motion was seconded by Rylee. The motion was approved.

Treasurer's Report: Kim shared the treasurer's report for May. The unknown check from the previous meeting was for operation graduation. Other expenses were the senior luncheon, the scholarships, printing costs for the Bear Backer

forms. The beginning balance was \$3,209.64. Total deposits were \$2,315.00 and total expenses were \$2,532.00. The ending balance was \$2,992.64. Discussion was made regarding restitution of the previous theft and expenses from the theft for purchase of new safes. Shelly made a motion to approve the treasurer's report and Becca seconded the motion. The treasurer's report was approved.

Concessions Report:

Shelly discussed the use of the grill and propane. There was a need for the regulator to be repaired. Shelly completed an activity detail report. Anything purchased will go through Labatt Food Service for concessions. Labatt is the food service provider for the school. The Booster Club reimburses the school 50% of the cost of the food used for concessions. Whoever is the concessions coordinator will take the receipt for the food and the district will pay for the food delivery. That is the reason for the activity detail report. Shelly will run an activity report and keep it with the agenda for the next meeting. Discussion of filling the propane bottles for the grill using Country Gas. Country Gas was a Bear Backer last year and offered to fill the tanks. If anyone would like to return to Country Gas with the propane bottles and ask if they would like to continue to support the Booster Club and provide the propane bottles, their time and effort would be appreciated. Homecoming is the Booster Club's biggest fundraiser. The Booster Club does the concessions for the Homecoming and tries to get the School Board and Superintendent to come out and be in charge of the grill at the game. Boosters collect 100% of the profit.

The Booster Club sells Bear Wear that Rene Farias was in charge of last year. If anyone would like to take on the continuation of Bear Wear and get a new design, they would be welcome to take charge. Before homecoming, the Booster Club needs to decide if they are going to sell Bear Wear or not. Bear Wear is not activity specific. Brand Central completed the current Bear Wear. Discussion was made about changing the design to attract more potential buyers. Discussion about the apparel taking more than a month to receive. Last year the apparel was ordered twice a year to reduce inventory. The inventory of Bear Wear will be in the office. Shelly would like to have someone take on being in charge of Bear Wear. She would like to discuss it more in the next meeting. Kim shared that there is enough Bear Wear in stock now that the discussion of future bear wear can be delayed.

The concessions needs to get ready for the new year. The Vice President position is now vacant. The Vice President is usually the concessions coordinator. Mary Koskie has volunteered to assist with concessions with afternoon set up. On game day the concessions need to be set up early to start warming food. The concessions coordinator works with the current athletic director to get all events on a calendar, schedule organizations for concessions, remind each organization about concessions, come in early to set up warming of food, and get a list of anything needing to be ordered to stock up. Rene Farias did this last year and has said she would be able to to help with coordinating concessions this year. The co-coordinator is to assist.

Due to the theft last year the sign out for concessions has changed. Each event, concessions has a sign out sheet. The organization totals the cash and any food sold. The students count the cash with an adult. The person closing concessions needs to be an adult with 2 signatures. An adult needs to be present at all times when students are running concessions.

New Business:

- Debbie has stepped down from Vice President
- Concessions Coordinator – Elizabeth Edwards and Co Concession Coordinator – Andrea Montoya
 - Both have stepped down.
 - Mary Koskie has volunteered to step in and help.
 - Rene Farias has offered to help the person for concessions.
- Reece Blincoe: Introduction of Matt Walker as the new Athletic Director (A.D.). He played at division one level football in Texas. His wife Cheri is also in the district as well and the Superintendent's Administrative Assistant. Both have experience as assistant principals.
 - Three things: 1. Graduate profile- what skills do we want our students to have when they graduate. The district will be utilizing a company to assist with creating the profiles.
 - 2. Facilities - including athletic facilities. 90% sure we will stay on this campus. Looking to go to voters with a bond in November of 2023 for improvements. Building new schools, track and field, new stands on the same side with concession stands in the middle. Reece

is asking to have the Booster Club support by having a person on the Building Committee. Kim Parr volunteered.

- 3. New website this year. Working with a company to get it up and running. It will be more advanced than this website. There will be a new app at some point that will connect to the website and to all social media.
- Reece is available to answer questions at any time. Reece will return to the Booster Club in the next 3-4 months with an update.
- Reece would like to meet with the booster club again to discuss how to retain and build student/athletic enrollment.
- Matt Walker, A.D. Game schedules are updated on the website with the date and time the website has been updated. Matt has asked all coaches to use the Band App to communicate with parents.
 - The Athletic handbook lays out how to communicate to coaches, students, and parents. Some students are not eligible due to grades. Students need to have passed 5 of the 7 classes from the prior semester to be eligible. If they have not passed, then it is 35% of the season the athlete will have to miss. If they go to summer school and the student is able to gain credits up to get back to the 2.5 credits, they regain eligibility to play. Every week grades are pulled and eligibility is checked. Each athlete will be given a grace period of one week to be able to pull their grades back up. The athlete will need to be passing all the classes the following week in order to regain eligibility. Teachers need to held accountability to not place a zero in the grading area instead of a dash if there is an assignment waiting to be turned in or an excused absence. Students need to be accountable and have been instructed in the past to email their teacher and cc: the AD and the principal to assist with the process.
 - Legal rules. A form every athlete completes in the packet regarding the inherent risks of participating in athletics. Insurance needs to be current to make sure the athlete is covered and taken care of. The school does sell insurance for athletes. Matt is looking into the current program. Becca discussed the negligence clause absolving the school in all legal issues. She suggested Matt look into the legal rules. Matt replied that he plans to look into the legal rules.

- Kevin Lichner is the school's certified athletic trainer (A.T.C.). He is responsible for the athletes health and safety. If Kevin feels the student is not ready to return to their sport, Matt will back him. The athletes safety is priority.
- Commitment and philosophy is academics first, building character, loving the game, building the program, quality coaches, resources and facilities-taking care of what the school has now.
- Matt would like a representative from each sport to be a part of the booster club, including not athletic activities (Knowledge Bowl).
- Matt feels the Booster club can see a lot of the needs of the school and has potential to have a positive impact on the school.
- Shelly discussed the impact of the Booster Club and being a part of the program has benefited the school:
 - Weight equipment in the weight room was re-upholstered by Booster Club after the gym flooded
 - Booster Club replaced the podium
 - Booster Club assisted with getting a water bottle water fountain in the middle school and the auxiliary gym.
- Shelly discussed Bear Backers for the district employees. There are about 50 teachers that Shelly would like to see involved. She is looking for support from the teachers. It is helpful to the program to see the current staff involved monetarily or volunteering time.
- Shelly discussed banners for the football team. Kim had an idea to create a \$500.00 diamond level Booster Club donation level. This level would include the advertisement in the gym and the vinyl sign on the fence outside along the football field fence. Kim discussed that we currently have one diamond level backer, Dolores State Bank. Becky Lalonde donates banners to the school. Shelly would like to start with new signs.
- Shelly discussed the communication through the Band App. Remind all participants of the Booster Club to download the Band App to communicate. Matt (AD) discussed the possibility of providing information during sporting events, sending out letters, emails, and the district calendar. Shelly is open to new ideas on how to promote the Booster Club and make sure the club has longevity. Shelly doesn't want people to feel they need to pay to be a member or to volunteer to be a member, just do what they feel they can.

- Shelly discussed the Booster Club has a request for funds from the knowledge bowl. They meet on September 12, 2022. Money, or someone to provide snacks. Shelly was thinking of providing \$100.00 to pay for snacks for the team.
 - Kim made a motion “to provide up to \$ 100 to the Knowledge Bowl team”. Shelly seconded the motion. The motion passed.
 - Matt will find out how many students are a part of the Knowledge Bowl and would it be an opportunity for the Booster Club to run concessions.
- Key cards: Purchased key cards for concessions.
 - Booster Club has 4 key cards to the concession storage room.
 - The number one key goes to the concession coordinator.
 - Kim has the number 3 key card.
 - Anyone running the concessions will need to check out a key card through the secondary office through communicating with the concession coordinator. The group would leave the key in the money bag and they are responsible for bringing it back to the office.
 - The Booster Club then places the money into the safe to check the money after hours.
 - Staci will need to get the key card from the previous secretary and get the number to Shelly.
 - Rene Farias did have a key for concessions and Shelly will check when she returns if she still has the key card.
 - Katie and Susan Burger have key cards because they work at the school already. They will be available to check and get the bear wear.
- Shelly discussed that over the summer there was a hiccup of moving the booster club out of the concessions area. It has been agreed for now that concessions will stay near the concession closet.
- Resignation of Debbie Hite from the position of Vice President.
- Staci made a motion for Katie Mikkelson to be the Vice President of the Booster Club. Kim seconded. Motion passed.
- Shelly discussed that the Vice President in the past 4 years has been the concession coordinator. The concessions coordinator is in charge of the inventory, ordering items, and checking for expired items. The coordinator would need to remind the different organizations that have signed up for

concessions or if concessions have an open spot for an organization to take. The coordinator would let Shelly know what is needed and Shelly would send the email to order. Mary Koskie is available to help set up concessions but is unable to be there all the time. August 19th will be the start of concessions.

- First home football game 9/16/22 Football Game.
- Homecoming will be 9/23/22. New Business for next meeting.
- Rene Farias will help with inventory when she returns. There were times that Rene found items cheaper at local grocery stores.
- Will discuss at the next meeting finding the concession coordinator.
- De De discussed being in contact with the town of Dolores. The town has purchased brackets, although the veterans on the board did not want any brackets on a pole that did not have a light. The town's intention was to have American flags. The town has no interest in purchasing more brackets for the poles down main street. De De found out where the town purchased the brackets and the size of the brackets. Shelly discussed that last year the Booster Club started a process where they placed 2 banners on each end of town advertising homecoming week. De De and her husband provided the posts for the banners. De De and her husband would like to donate flags this year. De De will count how many brackets are needed now that the town has provided some of the brackets. She needs 24 brakes total. Katie mentioned that De De should check with Slavens about donating brackets. (grandson is a senior this year)
- Next meeting: Bring ideas about the bear wear and homecoming.
- Booster Club officers for the 22-23 school year are:

President – Shelly Purkat

President Elect – Rylie Jo Kiddo

Vice President - Katie Mikkelson

Treasurer – Kim Parr

Secretary – Staci Cost

Concessions Coordinator – Unknown

Co Concession Coordinator – Mary Koskie

Congratulations to our new officers!

Our next meeting will be Tuesday, September 6th at 5:00 pm in the HS Library.

Meeting adjourned at 6:58 pm.

Notes submitted by S. Cost