



District Accountability Committee Meeting Minutes

Date: November 28, 2022 **Time:** 5:30 p.m. **Location:** District School Board Meeting Room, 100 N. 6th St. Dolores/Google Hangouts

Attendance: Staci Cost- Chair, Kim Parr, Kristin Pesja, Katherine Freeman, Trish Huston, Susan Miller, Shirley Tourjee, Mary Weiss, Kayci Stone, Tatum Smith, Sue Garlick, Virginia (Ginny) Johnson

I. Communication Roadmap:

- A. Description of the roadmap and purpose.
- B. See communication road map for details
- C. Who - Parents, family, students, staff, community, surrounding districts
- D. Type - communication
- E. Method - website, app, Facebook
- F. Updated - timely by appropriate individual, possibly stipend
- G. Shirley mentioned updating the structure
- H. Discussion was had about parent meetings and family education classes. There is overlap with the Student Health Committee (SHP) and with the Multi-tiered support system of support (MTSS). There will be training for all teaching staff and parent education nights in progress. Discussed the Pinon project offers parenting classes. Possible collaboration. The four corners clinic was talking about offering educational classes through the counseling services. Susan Miller was asked to participate as part of the group and will check on the classes and let the DAC know when she finds out.
- I. Inclusion of parents in the classroom. Last year was still a COVID year. This year the doors are open for volunteers. Discussion was had on how to get the information out about how to get parents involved.
- J. Having a district wide calendar that is always updated. Possibly updated by Susan Burger. Clearance is needed for parents to be allowed to volunteer. It takes 2-3 weeks for the approval process. Discussion was made for families/community/parent volunteers for Friday school. The teachers are not sure which parents are clear for volunteer service. Parents are unsure if they have been approved and if/how they will be contacted when needed for approval.
- K. Discussion was had about a communication committee including district wide representatives from administration, HR, school secretaries, SHP, MTSS, DAC.

- L. Discussion was had about teacher appreciation and student appreciation. Highlight what is happening and possibly in the Dolores Gazette. Possibly acknowledge an entire class or team spotlight. Individual highlights if warranted.
- M. Katherine wondered if the communication committee would focus on communication or broaden its scope to include family's school, community partnerships as part of the MTSS. Shirley's idea was to have the MTSS follow up with the communication committee on the family, school, and community partnerships. Katherine feels the MTSS and the DAC might give the communication committee more traction.
- N. How do we create a forward momentum for this committee keeping the DAC and the MTSS as part of this committee.
- O. Staci will discuss this idea with Alesa Reed and will promote getting this committee initiated and in place.
- P. Trish, Shirley, Katherine and Kristin would be interested in being a part of the communication committee.

II. Exit Surveys:

- A. Information was presented on how to find the exit survey information. The exit survey spreadsheet is updated when new information is received. Questions were reviewed. Additional comments were presented although not discussed in detail at this time. Time will be made during the next meeting for further discussion.
- B. Discussion was had about how to provide teachers with positive feedback as well as how to improve.

III. Strategic Plan and Graduate Profile:

- A. The sub committee met with Reece and discussed the points the DAC wanted to make regarding the strategic plan. The DAC was emailed the meeting minutes from the meeting (completed by Katherine Freeman). Staci will be at the January 2023 School Board Meeting to see how the approval process goes.
- B. The graduate profile will be assisted by a grant through the Colorado Education Institution (CEI) in the spring next year.

IV. UIP Update: Kristin Pesja

- A. Kristin Pesja is part of the UIP committee and reports that the UIP has met many times due to the low scores in math. There is a Connect For Success grant 100,000 for this year and 80,000 for next year planned to be utilized for math. There is a math team that meets every other week. They have first created a survey for teachers to get their professional opinion on the current math curriculum, how confident they feel teaching the current math curriculum, and what training they have received. It is not clear yet if the grant money will be used to purchase a new curriculum until they receive the surveys and make a decision. They are looking for

essential skills in math to see the state standard to what the district has now. There is guidance through the Colorado D Education (CDE) and part of the grant to visit a school that is successful with similar district qualities, possibly Fort Collins in the spring.

- B. The other part of the UIP is to dig into the data and data analysis. The committee has had a lot of training on data analysis and the Get Better Faster grant is helpful with the data analysis training. Training is happening once a month currently with teachers, although needs to happen more often.
- C. DAC is partly responsible for making sure the money is budgeted for this. Currently the UIP changes are funded by grants. The challenge is getting the teachers trained.

V. DAC Responsibilities Inventory:

- A. Recommending to the current school board priorities for spending - considered currently being considered as having DAC members on the UIP. Using the UIP as guidance for the budget.
- B. Recommend priorities for UIP
- C. We do not have any charter schools due to being a small district.
- D. Annually with school board discussion of budget issues and priorities - set up for June 2023 board report
- E. Assessment tools of measures as it relates to teacher evaluations. Discussed during the previous meeting and found it was set through the CDE. Will revisit next year.
- F. For districts receiving ESEA funds and consulting with all required stakeholders. Staci will find out what it stands for and discuss it with Doreen.
- G. Publicize opportunities to serve and solicit parents - current on the DAC webpage with the school website
- H. Assisting the district in implementing the district parent engagement policy.
- I. Assisting the school personnel with family engagement

VI. Surveys:

- A. TLCC survey will be sent out January 2nd to reach all administration and teachers.
- B. The parent survey will be initiated in February and closed after the parent teacher conferences. Teachers can communicate the importance of completing the survey.
- C. Katherine would like to make changes to the comment section on the survey to what is something the school is doing well and what is something the school can improve then additional comments to make the survey more actionable and constructive. Similar questions as the exit

survey except keep it open for a write in response as opposed to multiple choice.

VII. Future Business:

- A. Exit Survey
- B. Communication Committee Update
- C. TLCC survey submitted
- D. Parent Survey - review of updated questions
- E. Review of Strategic Plan
- F. Review of DAC charges from the school board

Meeting adjourned at 6:45 P.M. DAC's next regular meeting is planned for Monday, January 23, 2023 at 5:30 P.M. and will be held at the district office and on Google Meet.

Submitted by,
Staci Cost, DAC Chair