



# District Accountability Committee Meeting Minutes

**Date:** January 23, 2023 **Time:** 5:30 p.m. **Location:** District School Board Meeting Room, 100 N. 6<sup>th</sup> St. Dolores/Google Hangouts

Attendance: Staci Cost Co-Chair, Cara Gildar Co-Chair, Kristin Pesja, Katherine Freeman, Trish Huston, Susan Miller, Shirley Tourjee, Mary Weiss, Virginia (Ginny) Johnson

- I. **Graduate Profile Committee:** Virginia (Ginny) Johnson will volunteer as the parent and Staci Cost and Cara Gildar will split the DAC position. Susan Miller suggested the committee should include the secondary counselor. There was discussion about other members being the principals. Staci will email the results plus the discussion to Dr. Reece Blincoe.
- II. **Parent Engagement Communication Roadmap:**
  - A. Susan Miller suggested a student highlight vs grade level spotlight. The DAC members found the re-organization of the communication document helpful.
  - B. Staci will meet with Alesa Reed and discuss the format and information on the document.
  - C. Cara had a question about the website and how often it is updated. Teacher's information has been updated recently. Discussion about the Facebook pages being helpful with the new middle school and high school pages.
  - D. Shirley said there should be a classroom newsletter or classroom communication area for this document.
  - E. Mary Weiss mentioned that Kim Bailey and Katie Mikkelson help her with keeping the middle school facebook page updated.
  - F. From the previous meeting Staci had with Alesa Reed, Alesa suggested that it might be best to focus on one big communication item this year and then work toward other ideas the following.
- III. **Exit/TLCC/Staff (School Climate) Surveys:**
  - A. Asked each DAC member to review the current exit survey information and to email the DAC email if they find anything that needs an action plan or further discussion.
  - B. Will have a reminder placed in the agenda of the next Directors meeting for the TLCC and Staff (School Climate). This will help promote teachers

and certified staff to complete the TLCC and other staff fill out the Staff (School Climate) survey.

- IV. UIP Update:** Board has approved the current UIP. Next step is to see if math scores improve.
  
- V. Strategic Plan and Graduate Profile:** During the previous school board meeting the current strategic plan was approved. A new document was presented: Strategic Plan Tracking Log. Looking at the documents there was a different color that was not included in the current key. Dr. Reece Blincoe will be at the next DAC meeting to assist with review of this document and discuss the new building plan.
  
- VI. Parent Survey:**
  - A. There was discussion at the previous DAC meeting regarding using the last two questions of the exit survey in the current parent survey. Katherine felt the comments from last year were not helpful to create actionable items.
  - B. Discussion was about using open-ended questions with examples. Katherine likes what they are doing right but doesn't want to pigeon hole the categories. Final discussion was to leave open ended questions and offer suggestions. Please list strengths and areas of improvement. What are we doing well? What areas could you add or see improvement.
  
- VII. Addition to the current agenda regarding DAC members and attendance:**
  - A. When the email goes out for the next meeting, track who responds and compare to who shows.
  - B. Shirley is concerned that the DAC should be a strong committee made up of members from all areas of the school. She would like to create consistency.
  
- VIII. Future Business:**
  - A. Building Plan, Strategic Plan Tracking Log, and Graduate Profile with Dr. Reece Blincoe
  - B. Exit Survey
  - C. Communication Committee Update
  - D. TLCC survey completed
  - E. Staff (School Climate) survey completed on 3/3/23
  - F. Parent Survey - submitted to all parents
  - G. Review of DAC charges from the school board

Meeting adjourned at 6:25 P.M. DAC's next regular meeting is planned for Monday, February 27, 2023 at 5:30 P.M. and will be held at the district office and on Google Meet.

Submitted by,  
Staci Cost, DAC Chair