



District Accountability Committee Meeting Minutes

Date: November 27, 2023 **Time:** 5:15 p.m. **Location:** District School Board Meeting Room, 100 N. 6th St. Dolores/Google Hangouts

Attendance: Staci Cost Co-Chair, Cara Gildar Co-Chair, Denise Stegall, Virginia Johnson, Anna Vaughn, Shirley Tourjee, Mary Weiss, Molly Cooper, Luke Werner, Deanna Truelson, Kim Parr, Katherine Freeman, Trish Huston.

- I. **DAC Monthly Meeting Process** - Meeting called to order at 5:20 PM.
timekeeper-, notetaker - Staci Cost, facilitator- Cara Gildar
- II. **Review of previous meeting** - No questions
- III. **Panorama Presentation** - Denise Stegall
 - A. Functionality and Basic Content
 1. Surveys are backed by research
 2. Topics available
 - a) 4-7 topics will be a survey that takes about 10-15 minutes to complete
 - b) Everything is customizable
 - c) Can be open ended questions or multiple choice
 - d) User guides will be provided post meeting
 3. Offers Staff surveys
 4. Offers Family surveys
 5. Offers a resource center called playbook that is an online professional learning library with over 700 resources. Partnering with a lot of the major curriculum providers.
 6. All surveys are administered online and can be in different languages.
 7. No additional cost to add questions and have unlimited survey administration to allow for the ability to run surveys as often as you want

8. Panorama will keep track of all that data to be able to look results over time to see how things are changing
9. The price point depends on the size of the school. With a smaller school district the panorama platform would include everything in one package.
10. The data stays with the school district even when no longer participating with Panorama.

B. Platform

1. Demonstration of the landing page - results page.
2. Results are broken down between grades 3-5 results and grades 6-12 results due to slight differences in the ease of language for the younger audience.
3. Grades 3 and younger use a teachers perception survey. Taking 1-2 minutes per student to complete.
4. Can look at the survey results by the survey or by the topics.
5. Service over 15 million students offering a rich national data set to compare to other districts of similar types.
6. Will break down by how different groups respond. (i.e. student gender, ELL, GPA, grade level)
7. Can look at survey results for each individual question.
8. Can break information into bar graphs and can share a PDF file for presenting.
9. The results page also has a list of suggestions on each topic using the playbook resources. Gives strategies to work on results of surveys.
10. With open response questions have a word cloud that will show you the most common words used.
11. The district will have full control on who would see the results.
 - a) Administrators will see all the results
 - b) Administrators could distribute out the results to specific people as needed
 - c) The surveys can be anonymous
 - d) Can have it be directly linked to students to assist with providing interventions
12. Can look at response rate for each survey

13. Comparisons area to look at data

C. Playbook resource

1. Offers professional development on relatable contents
2. Offers filters to narrow down subject matter
3. Will offer all the details of the strategy
4. Ratings by people that use the resource
5. Effort level for the teacher to know how much work needed to implement
6. Goal of the strategy
7. Offers an Action plan
 - a) Comprehensive lesson plan
 - b) Facilitator guide
 - c) Videos
 - d) Worksheets
8. Supporting evidence
9. You can add it to your favorites to reduce search time

D. Questions:

1. Are the surveys anonymous?
 - a) They can be. The platform would give the district flexibility. You have the option on how it is set up.
 - b) If the survey is tied to a student it allows the district to provide an intervention for that student.
 - c) If the survey is directly linked to a specific student, they will have a unique link that will be tied back to them for you to see if there are any trends with that student to provide interventions that are appropriate for that specific student. (Well Being)
 - d) You could provide it anonymously as an overall group and could then provide an intervention more globally.
2. How quickly is the data updated and uploaded to the website?
 - a) Denise will find out
3. How much buy in from the teachers at each school district?
 - a) Usually good buy in due to the survey offering data to assist with student outcomes

- b) Usually get the results quickly
- 4. Does a letter get sent home prior to implementation of a student survey?
 - a) That is up to each individual district
 - b) Depends on the district policy
- 5. Do you have surveys about absenteeism?
 - a) There isn't a survey about this currently but can be added
 - b) With Panorama there is a team included to assist crafting survey questions to create a specific survey
- 6. How can we see the survey questions?
 - a) Denise will send a link to the survey questions
- 7. What type of support is offered with Panorama? How will we be onboarded? How will we be supported in initiating the survey? How will we be guided through reviewing the results?
 - a) A team will be assigned to the district. usually the administration. The team will find out what the goals are for the district. The goals, when to run the survey, how often to run the survey. They offer recommendations. They work with you to plan out the first surveys. They show how to build surveys on the platform.
 - b) After the first survey the team provides training on how to analyze the results and then what to do with them.
- 8. Will the support be ongoing or only on the first survey?
 - a) The support will be ongoing.
- 9. What is the response time from the support team?
 - a) Usually within 24 hours from the team
 - b) General tech support is available at all times
- 10. If we have past results of surveys could we upload the data?
 - a) Unless the questions were exactly the same it would not be a direct comparison.

11. How long does a school district usually stay with Panorama?
- a) Panorama hopes that a school district will want to stay due to the need for surveys and having the professional development resources available.
12. What is the cost of using Panorama?
- a) Denise will provide a proposal by email
 - b) Including the professional development part
 - c) Including all surveys
 - d) \$8750.00 per year
 - e) Multi-year contract is available that can be paid annually. She will email those costs.
13. Are there any discounts available for rural communities?
- a) No, just the multi-year discount
14. Would parents be made aware of the topics in the survey and could choose to opt out of their child or could the child skip questions if they don't feel comfortable answering?
- a) Denise will find out if the child can skip a question. She is not sure what happens if they don't answer a question.
 - b) The parent awareness will be up to the school district and the policy.
 - c) The more normal way is to have people opt out.
15. Do you have any data on small rural schools and how long they stay with you?
- a) Denise will look and find out about longevity
16. Will you send out a sample contract for the DAC to read through?
- a) Denise will send that out
17. Is this a survey that a student can stop and save then come back to finish it?
- a) Each survey is meant to be a 10-15 minute survey
 - b) She is not sure if it saves progress or not
 - c) It does have an option to have someone read the questions and another person can enter them into the system. That might be an accommodation.

- d) Denise will check to see if saving is an option.
- 18. Are there any accessibility options like reading questions aloud?
 - a) It doesn't have a button to press to read the questions aloud but it does work with or pair with interfaces to help read the questions.
- 19. Does Panorama have a partnership with the state of Colorado to provide a student survey every other year?
 - a) Denise is not sure.
 - b) If there is a partnership the questions would not be customizable to allow for direct comparison state wide of all questions.
 - c) State partnerships are usually every year.
- E. If you have any additional questions please email the DAC@dolores.k12.co.us and we will ask Denise at Panorama the questions.
- F. Currently the Dolores School District does not have a resource similar to this.

IV. Student Survey Update -

- A. A document was created with questions and shared with all the DAC regarding the SCAP for the next board meeting.
 - 1. SCAP is meant to take the place of doing the UIP. Part of this offers a student survey.
 - 2. There would be teachers and administrators that would come to Dolores and provide feedback. Then in turn teachers and administrators would go to other school districts to provide feedback.
 - 3. There will be a presentation of the SCAP to the school board on Thursday, December 14th.
 - 4. Reece would like members of the DAC to be present to ask questions
 - 5. Question for leadership: If we are sending away teachers to review other schools, how are we going to provide sub coverage whe the district can't do it on a daily basis? We don't have the capacity to provide sub

coverage now. How can we commit to a program where we send people away? How are we going to cover that?

- B. A spreadsheet has been created to compare student survey functionalities.
- C. What is the survey trying to achieve? It will help to figure out which survey platform would be the best to go with.
- D. Cara will follow up with Reece regarding a meeting he had with the superintendent group.
 - 1. Find out which student survey the group did not like.
 - 2. Find out who is all part of the superintendent group.
 - 3. What was the specific feedback regarding the survey?
- E. Molly would like to discuss all surveys and make an informed decision.
- F. Kim asked if there is a protocol in place if there is a response that is concerning? Like if a child is suicidal, abuse, alarming response? Is there a system in place?
 - 1. Problem would be if the survey results are anonymous.

V. Exit Survey Discussion -

- A. Bullying is of a main concern. Weakness in the math program.
- B. Katherine discussed the comment about bullying and the math program struggling. It is hard to function as a school due to the shortage of teachers. Especially in secondary school. She would like the school board to address the teacher shortage. This has an impact on everything the district does. Unless the school board addresses the teacher shortage we are not going to be able to fix a lot of these issues.
- C. Shirley discussed that teachers are tired of being observed and causing distraction in the classroom. She feels her kids are distractible.
- D. Mary suggested that the administration team (Justin Schmitt, Matt Walker, Mary Weiss, Reece Blincoe, Alesa Reed) would be an appropriate first step for this data.
- E. Staci made sure all of the administration team has the access to exit survey data.
- F. Middle school has been doing more with PBIS and some positive changes have already been noticeable.

- VI. Survey Sub-Committee** - Shirley, Staci, Cara, Molly, Katherine. Kim
- A. How do the teachers feel about a student survey?
 - 1. Shirley discussed that teachers are tired of being observed and causing distraction in the classroom. She feels her kids are distractible. Every time someone comes into the classroom, it distracts the students.
 - 2. Shirley mentioned that there are only 146 instructional days. The survey offers valuable information but with limited instructional time surveys may take away from instructional time.
 - 3. Kim mentioned a concern that what good are the survey results without teaching staff to implement changes with the results.
 - 4. Another comment was the k-2 survey taking 1-2 minutes per student for the teacher to complete. With 20 students this could take up to 40 minutes.
 - B. Protocol for concerning information that shows up in surveys?
 - 1. Some surveys are anonymous so can't pinpoint which student it is but can address the issue itself
 - C. Right now the school district has a survey for families, teachers, and staff. There is no survey for students.
 - D. What do we need to accomplish with the survey sub committee?
 - 1. TLCC will be completed by the CDE this year
 - 2. Parent Survey
 - 3. Staff Survey
 - E. When do we want to implement the surveys?
 - 1. Parent survey was implemented last school year ending on the week of parent teacher conferences to have computers available for those parents that were not able to complete the survey prior.
 - 2. Staci will look at the calendar and implement the parent survey as it was done the previous year.
 - F. Do we want to continue with surveys?
 - 1. We are just starting to create continuity.
 - 2. Continues with the same time of year.

3. As few changes to the surveys and structure to promote continuity.
 4. All in agreement to continue.
 5. Revisit this next meeting on how to create continuity for future years.
- G. How much are we advertising the open communication for parents to be able to comment, question, concerns, celebrations.
1. Offering the survey once a year may not be enough
 2. If we advertise it more would that have more value?
 3. We might look into advertising in the newsletters for each of the schools with a link to the comment box on the DAC webpage.
 4. Will revisit this next meeting.
- H. Shirley was thinking about having an open survey
1. 5-10 questions.
 2. How are we doing?
 3. Status survey
 4. Always available
 5. Always open
 6. Will revisit this next meeting
- I. Pervasive theme appears to be a lack of a foundation level, a lack of resources.

VII. Future Business – Student Survey Discussion, Exit Survey, Parent Survey, Communication Road Map Discussion, Survey Sub-Committee meeting to follow the regular DAC meeting.

Regular Meeting adjourned at 6:20 P.M. DAC's next regular meeting is planned for Monday, January 22, 2023 at 5:15 P.M. and will be held at the district office and on Google Meet.

Submitted by,
Staci Cost, DAC Co-Chair