

Job Summary:

The elementary school counselor provides counseling services to students to support their academic, social, and emotional development. This role involves collaborating with teachers, parents, and administrators to create a positive and inclusive school environment.

Duties and Responsibilities:

Counseling Services:

- Provide individual and group counseling to students to address academic, personal, and social issues.
- Assist students in developing problem-solving and decision-making skills.

Academic Support:

- Collaborate with teachers to identify and address academic challenges faced by students.
- Conduct academic assessments and help students set educational goals.
- Participate in school RTI programs

Social and Emotional Development:

- Implement programs to promote social and emotional learning.
- Support students in developing positive relationships with peers and adults.
- Facilitate school initiatives that promote positive behavior systems
 - PBIS Assemblies (Fall/Spring)

Crisis Intervention:

- Respond to and manage crises or emergencies affecting students.
- Collaborate with other school staff and external resources to provide immediate support.

Individualized Education Plans (IEPs):

- Participate in IEP meetings and collaborate with special education teams to support students with special needs.

Parental and Teacher Collaboration:

- Work closely with parents to address concerns about their child's academic, social, or emotional well-being.
- Collaborate with teachers to implement strategies that support student success.
- Provide PD for staff and parents as needed

Classroom Guidance Lessons:

- Conduct classroom guidance lessons on bullying prevention, study skills, and conflict resolution.
- Provide information to students on academic and career planning.
 - Facilitate Career Day in April

Career Development:

- Introduce students to basic concepts of career exploration and planning.
- Provide information about educational and vocational opportunities.