



## District Accountability Committee Meeting Minutes

**Date:** October 23, 2023 **Time:** 5:15 p.m. **Location:** District School Board Meeting Room, 100 N. 6<sup>th</sup> St. Dolores/Google Hangouts

Attendance: Staci Cost Co-Chair, Cara Gildar Co-Chair, Doreen Jones, Monica Steinberger, Virginia Johnson, Anna Vaughn, Shirley Tourjee, Mary Weiss, Molly Cooper, Trish Huston, Kayci Stone

- I. **DAC Monthly Meeting Process** - Meeting called to order at 5:16 PM. timekeeper-, notetaker - Staci Cost, facilitator- Cara Gildar
- II. **Review of previous meeting** - No questions
- III. **UIP questions** - UIP was approved by the school board. The UIP is a living document that will continue to be monitored and updated
- IV. **Presentation from Reece Blincoe** -
  - A. Reason for the student survey
    1. How the students feel about going to school
    2. Mental health
    3. school climate
    4. student retention
    5. Are they happy
    6. How can the administration do better
  - B. SCAP
    1. Bree Jones Superintendent on La Veta uses this process
    2. Bree will be presenting on SCAP December 14th to the school board. Reece has asked that the DAC be present and will ask if the DAC will be able to ask questions as well.
    3. The principals will have a presentation on December 5th from Bree.
    4. SCAP will take the place of the UIP

5. School members from SCAP come to your school from all over the state and judge you in 4 areas, over 2 days, you get a score and they tell you where they think you could be better
6. People from our school would then go to other schools and help in the judging process of other schools. Those people would also learn how other schools do things.
7. Part of the SCAP is student survey, family survey, and teacher survey
  - a) They complete the TLCC survey 2 x year.
  - b) They do the TLCC survey and have a contract with University of Colorado
8. This decision will take time to implement mid 2024 and start with the 2024-2025 school year.
9. To learn more: [SCAPcolorado.com](http://SCAPcolorado.com)
  - a) Top right side you can click on schools that are involved.
  - b) Click on that and then click on La Veta and Buena Vista. These are schools that have done this from the beginning. It shows you each individual plan to see that the school has been doing.
  - c) This would give you a preview of what it would look like.
10. The cost would be \$6,800.00 for the first year. After that it is \$3000 per year.
11. The school would need to provide for the people to travel to other schools.
12. If our school has 10 people that come to visit and assess the school, then Dolores would need to send 10 people to other schools throughout the school year. The school would take turns sending out individuals so not everyone will be gone at the same time.
13. Visits would be for 2 days at a time.
14. The first year you get 1 visit for 1 day, the second year 2 days, the third year you get a virtual visit, the fourth year is 2 days, then it starts dropping off.

15. When we get a virtual visit, then we would do virtual visits as well.
16. If we commit now we pay \$ 1750. Start working on the school website and get access to the surveys.
17. Shirley had a question: is it a secondary focus? Reece responded that it includes the entire school. The questionnaire would be grade 4-12 for the students.
18. Cara asked if this service includes the analysis of the survey data. Reece responded that he believes it does.
19. Cara asked for clarification about the change in website: Reece responded that SCAP will add Dolores to their website and then Dolores will be on the state website for SCAP to be in place of the UIP.
20. Molly asked what would be the benefit: Reece responded that the SCAP would be a peer review in place of the UIP which people feel is a document that does not offer as much information.
21. Cara asked if there are members of the DAC that submit questions ahead of time: Reece responded yes, to put them all together as the DAC and submit them.
22. He would like to be able to complete a student survey by the end of the school year.

**V. Preliminary Budget - Doreen Jones and Monica Steinberger**

- A. Preliminary budget can be found online [doloresschools.org](http://doloresschools.org). Click on District; click on financial transparency; click on District Adopted Budget - including Uniform Budget Summary
- B. This is the preliminary budget that the board adopted in June 2023 so that the school district can start spending money in July for this school year.
- C. It is called preliminary because it is missing student count that happens in October, missing grant data, etc. It is missing pieces.
- D. The budget will be revised and become final in January with the final grant funding, student count, state equalization, solid work force for expenses.
- E. 80% of the budget is salary and benefits

- F. 20% is the budget that is flexible
- G. This stays consistent unless there is a special request brought to the board
- H. The budget already includes all the needs from the UIP including:
  - 1. Math curriculum
  - 2. Math grants
  - 3. Instructional coaches
  - 4. Programs for data analysis
  - 5. All fully funded at this time
- I. Cara asked what is considered the fiscal year. Doreen responded Jul 1, 2023 to June 30, 2024.
- J. Staci asked about special requests for this year: Doreen responded with unknown information at this time. Doreen does not know about the replacement schedule used for transportation. The transportation director will inform the district when it is time to replace buses or vehicles.
- K. The budget is not set in stone. It is the best guess you have at the time.
- L. There have been a few grants that have come in since July.
  - 1. Additional math curriculum grant for \$54,000
  - 2. Title 2 budget \$24,000 paying for Get Better Faster Training materials.
  - 3. Last year for Esser III funding
    - a) How to pay for program that have been started
    - b) Friday fun day, summer school programs, chrome books, etc.
    - c) Need to figure out to fund it or cut back for next fiscal year.
- M. Some of the expenses that are funded by grants are then built into the budget for the following year depending on the need.
- N. Not all expenses can be built into the budget.
- O. The grants are built into the revenue section and not broken down.
- P. Bonus pay for teachers:
  - 1. Cost of living adjustment for staff was given this year.
  - 2. One time money can only be given out as a stipend

3. The district would like extra money to be built into the salary schedule but one time money can be given as stipend
  4. October count and best guess of the state funding are taken into account for budget
- Q. If the DAC finds a need that needs to be funded or a program that the school district needs, it needs to be brought to the school board.
- R. Cara asked if there is anything big or changes ahead for the DAC to be aware of. Doreen responded that it is hard to hire people with 80% of the budget already being the salary schedule. The more we can put in there, the better we will be able to retain and attract staff.
- S. Doreen will meet with the principals and directors prior to January and will know more if there are any big asks.
- T. BEST grant is outside of all budget talk.
- U. Please email the DAC email for all questions or comments regarding budget.

**VI. Survey Sub-Committee** - Rescheduled to next meeting due to missing 2 members. Committee is Katherine, Deanna, Molly, Cara and Staci.

**VII. Exit Survey** - Staci will send the link to all DAC members.

- A. History of the exit survey:
1. The first survey was sent to all families that left the district 2018-2019
  2. November 2019 the DAC was re-created and given this exit survey data to review.
  3. The DAC decided to re-create the survey and have it sent out to all families that are leaving the district.
  4. The new survey results start 10/2022
- B. Molly asked about the number of students that have left the district. Staci will get the information from Lezlie Dibsie to get the numbers of the students that have left the district and the October count.

- C. Anna would like to know how many students have left each year? Do we have the data? Staci will get this year's data from Lezlie Dibsie.
- D. Molly is willing to create a graph of data regarding students that have left the district each year.
- E. Current Exit survey results were briefly introduced with the questions.
- F. The intent of the Exit Survey is to review the data collected each month at the DAC meetings and forward important results to the appropriate people.

**VIII. Student Survey Option -**

- A. A new option through Abre as per Katherine.
- B. Healthy kids survey.
  - 1. Going to the students
  - 2. Are we asking the right questions
  - 3. Student focus groups
- C. Some confusion on what the student survey goal
- D. Will look at all the surveys and compare and contrast all the functions.
- E. What are we seeking to identify?
  - 1. Student satisfaction
  - 2. Bullying
  - 3. 6 bullet points - broad
- F. Student survey has been administered through MTSS regarding chronic absenteeism

**IX. Future Business – Panorama Presentation, Student Survey, Exit Survey**

Meeting adjourned at 6:15 P.M. DAC's next regular meeting is planned for Monday, November 27, 2023 at 5:15 P.M. and will be held at the district office and on Google Meet.

Submitted by,  
Staci Cost, DAC Co-Chair