

DOLORES SCHOOL DISTRICT RE-4A
JOB DESCRIPTION
SCHOOL NURSE

QUALIFICATIONS:

Colorado Registered Nurse License required, Type E Teaching Certificate preferred. Bachelor of Science in Nursing required.

REPORTS TO: Superintendent of Schools

JOB GOAL: To provide the fullest possible educational opportunity for each district student by minimizing absence due to illness and by creating a climate of health and well-being in district schools

PERFORMANCE RESPONSIBILITIES:

1. To assist administrators in developing school health program.
2. Participate in development of health curriculum as needed.
3. Conduct mandatory school programs of immunization, vision, hearing, and health assessments.
4. Observes students on a regular basis to detect health needs.
5. Instructs teachers on screening students for health needs.
6. Maintains up-to-date cumulative health records on all students, preschool through 12th grades.
7. Reports to and makes appropriate referrals to parents, school personal health practitioners, clinics and other agencies regarding student health matters, including possible child abuse.
8. Makes home visits when necessary.
9. Assumes authority in the absence of a physician, for the care of a student or staff member who has suffered an injury or emergency illness.
10. Administers first aid in accordance with standard first aid procedures.
11. Makes recommendations of health needs of individual students.
12. Implements board policy on exclusion and re-admission of students in connection with infectious and contagious diseases.
13. Participates in in-service training programs.
14. Assists school personnel in maintaining sanitary standards in schools.
15. Prepares and submits reports for the superintendent, school board and State Department of Health.
16. Participates as a team member in special education staffings, reporting on health needs and any screenings and assessments done.
17. Obtain health histories and assessments on all children referred to, or already part of the special education program.
18. Oversee and administer medications in accordance with established policy.
19. Instruction of the maturation program in fifth grade.
20. Assist the transportation department with vision testing requirements.
21. Any other duties as assigned.