



District Accountability Committee Meeting Minutes

Date: August 26, 2024 **Time:** 5:15 p.m. **Location:** Dolores School Library

Attendance:

Cara Gildar – Parent co-chair
Ginny Johnson - Parent co-chair
Mary Weiss – Principal middle school
Trish Houston – Parent
Katherine Freeman – Teacher (secondary)
Jessica Kuntz - Teacher (secondary)
Kayci Stone - Parent
Katherine Freeman - Teacher librarian
Staci Cost - Parent
Lucas Werner – Teacher (elementary)

I. **Introductions** - current and new members

II. **DAC Monthly Meeting Process** - timekeeper (Staci), notetaker (Ginny), facilitator (Cara)

III. **DAC Responsibilities** - DAC Handbook, appointment and position terms

- All members appointed and approved by the board.
- Serve for 1 year term but can be reappointed
- Focus on keeping meetings to one hour for efficiency. Time Keeper
- Designated note taker – Ginny today others are welcome.
- Chairs have to be parents
- Guiding Documents reviewed and all documents can be found on the school website.
- DAC follows Colorado Department of Education (CDE) guidelines
- Roles and responsibilities discussed.
- Annual charge from the school board, expected to come from the September board meeting.
- Reviewed the checklist developed by the CDE that we can use for what the responsibilities are each year

IV. **DAC Timeline** - overview of the 2024-25 school year

V. **Report to School Board** - meeting minutes shared with board monthly.

- Board charge - to be determined by the board in September. This year will be different due to the changes to the survey and UIP process to the SCAP. May need to redefine our role and figure out how we engage with SCAP.

- First look at the budget in October and final budget review with finance in February
- The remainder of the year may depend on SCAP and the board charge. Will continue to monitor the communication roadmap. DAC will not administer any surveys this school year. Mary mentioned that SCAP is also new to staff. Training has started but there are still a lot of questions. Luke and Jessica will be on the implementation team. DAC and community involvement will be important during the first phase scheduled in late September.

VI. **Family, School, and Community Partnerships P-12 Framework-** (Katherine) The committee started the rubric, finishing the first five questions. A subcommittee was formed to finish the rubric. The subcommittee will have a virtual meeting on September 4th at 6 PM to finish the rubric. Volunteers for the subcommittee are Staci, Jessica, Luke, Mary, Katherine, and Ginny. Katherine sent out a meeting invitation to the subcommittee members.

VII. **Discuss potential Board Charge recommendations for DAC** the committee will recommend parent involvement in the SCAP process and seek education on what SCAP is and what DACs role will be in the process.

VIII. **Report to School Board** - meeting minutes will be shared with the board

IX. **Future Business** - Family engagement plan and communication roadmap; evolving role with SCAP; board charge.

Meeting adjourned at 6:15 PM.

Submitted by Ginny Johnson