

Job Title: Elementary 1-to-1 Paraprofessional Aide

Position Type: Full-Time

Reports To: School Principal / Special Education Coordinator

Job Summary

The 1-to-1 Paraprofessional Aide provides individualized academic, behavioral, and personal support to an assigned elementary school student. Working under the direct supervision of certified teaching staff and special education team members, the aide helps ensure the student can safely, effectively, and actively participate in classroom activities and the broader school environment

Key Responsibilities

- **Individualized Support:** Provide dedicated one-on-one instructional assistance to reinforce learning concepts delivered by the teacher.
- **Behavioral Implementation:** Implement individualized behavior intervention plans (BIP) and positive behavior supports in alignment with the student's Individualized Education Program (IEP).
- **Daily Assistance:** Help the student navigate transitions between classrooms, specialized instruction, recess, lunch, and transportation.
- **Personal Care:** Assist with non-academic daily living needs as specified in the IEP.
- **Progress Tracking:** Maintain brief daily notes or logs regarding student progress, behavioral patterns, and achievements to share with the supervisory team.
- **Safety & Supervision:** Maintain constant visual contact and proximity to ensure the student's safety throughout the school day.

Qualifications & Requirements

- Prior experience working with elementary-aged children, particularly in special education or structured support settings, is preferred, but not required.
- Patience, adaptability, and strong interpersonal skills.
- Ability to pass required state and district background checks.